

AGENDA
Camden County Board of Commissioners
Government Services Building, (Courthouse Square)
200 East 4th Street, 2nd Floor, Room 252,
Commissioners' Meeting Chambers
Woodbine, Georgia
Tuesday, December 6, 2016

Convene Regular Meeting at 6:00 PM

Opening Ceremonies

- Invocation
- Pledge of Allegiance

Roll Call

Agenda Amendments

Addition of item under Regular Agenda and renumber the agenda accordingly:

5. Approval of Amendment to Georgia Indigent Defense Services Agreement for Fiscal Year 2017.

Purchasing Officer Alethea Harris

9. Consideration of Approval of Surplus Item List.

Deletion of item 6 and renumber the agenda accordingly:

6. Review of Proposals for Retirement Plan Administrator

Adoption of Agenda

Approval of Minutes

- [November 15, 2016 Public Hearing & Regular Meeting minutes](#)

Presentations

- LED Lighting Project presented by Jail Administrator Rob Mastroianni

Public Comments

Consent Agenda

1. [2017 Regular Meeting and Holiday Calendar](#)
2. [Reappointment to the Camden County Board of Assessors \(2\).](#)
3. [Reappointment to the St. Marys River Management Committee \(2\).](#)

Regular Agenda

Finance & Budget Assistant Director Nancy Gonzalez

4. [Approval of Fiscal Year 2017 Budget Amendments](#)
5. [Approval of Amendment to Georgia Indigent Defense Services Agreement for Fiscal Year 2017.](#)

Human Resources Director Katie Howard

6. [Approval of Public Service Authority Human Resources and Payroll Administration Contract.](#)

Grants Manager Julie Haigler

7. [GA Department of Transportation – Local Maintenance & Improvement Grant \(LMIG\) Program](#)

Purchasing Officer Alethea Harris

8. [Consideration of Approval of Surplus Item List.](#)

Reports

- [Calendar – December 2016](#)
- County Administrator Comments

Additional Public Comments

Adjourn BOC Meeting

**CAMDEN COUNTY, GEORGIA
BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
NOVEMBER 15, 2016, 6:00 PM**

Present: Chairman James H. Starline; Vice-Chairman Gary Blount; Commissioner Willis R. Keene, Jr.; Commissioner Chuck Clark; Commissioner Tony Sheppard; County Attorney John S. Myers and County Clerk Kathryn A. Bishop

Absent: County Administrator Steve Howard

Chairman Starline called the meeting to order at 6:00 p.m.

Finance & Budget Director Mike Fender delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

Agenda Amendments:

Removal of item under the Regular Agenda:

Human Resources Director Katie Howard

4. Approval of Benefits Science - Benefits Analytics Contract

Vice-Chairman Gary Blount made a motion, seconded by Commissioner Clark to approve the agenda amendments as presented.

The motion carried unanimously.

Motion to Adopt the Agenda:

Vice-Chairman Blount made a motion, seconded by Commissioner Clark to adopt the agenda as amended.

The motion carried unanimously.

Approval of the Minutes

- November 1, 2016 Regular Meeting minutes

Commissioner Clark made a motion, seconded by Commissioner Keene to approve November 1, 2016 Regular Meeting minutes.

The motion carried unanimously.

Public Comments

Mark Feine, St. Marys

Mr. Feine stated that he would like the Board to keep recycling in mind during the negotiation process for Curbside Collection. He explained that each customer is allotted one (1) - eighteen (18) gallon bin for recycling waste. He contacted the

company and was told he could not have an additional bin. He stated that with more companies moving to recyclable packaging larger containers or additional bins are needed. He thanked Chairman Starline for his assistance in getting him a second bin. He urged the board to encourage recycling and take a serious look at this matter.

Chairman Starline thanked Mr. Feine for his comments and stated that the second bin is not just for Mr. Feine but for any customers that wish to have one.

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to adjourn the Regular Meeting and convene a Solid Waste Authority Meeting at 6:06 PM.

The motion carried unanimously.

The Camden County Solid Waste Authority held a meeting on Tuesday, November 15, 2016, at 6:06 p.m. in the Board of County Commissioners' Meeting Chambers of the Government Services Building, Woodbine, Georgia.

Present: Chairman Jimmy Starline; Vice-Chairman Chuck Clark; Willis R. Keene, Jr.; Tony Sheppard; Gary Blount; County Attorney John S. Myers; and County Clerk Kathryn A. Bishop.

Absent: County Administrator Steve Howard

SWA Agenda Amendments

Removal of Curbside Collection and Solid Waste Reports

Gary Blount made a motion, seconded by Willis R. Keene, Jr. to approve the SWA agenda amendment as presented.

The motion carried unanimously.

Adoption of SWA Agenda

SWA Vice-Chairman Chuck Clark made a motion, seconded by Gary Blount to adopt the Solid Waste Authority agenda as amended.

The motion carried unanimously.

SWA Approval of Minutes

- June 21, 2016 SWA meeting minutes

Willis R. Keene Jr. made a motion, seconded by Gary Blount to approve the June 21, 2016 Solid Waste Authority meeting minutes.

The motion carried unanimously.

SWA Public Comments

No comments were offered from the public during this time.

SWA Agenda

1. Written notice of non-renewal-Advanced Disposal Stateline, L.L.C. - Franchise agreement for residential solid waste collection service

Mr. Keene made a motion, seconded by Vice-Chairman Clark to authorize staff to transmit the written notice of non-renewal - Advanced Disposal Stateline, L.L.C. - Franchise agreement for residential solid waste collection service.

The motion carried unanimously.

Additional SWA Public Comments

No comments were offered from the public during this time.

SWA Adjournment

Willis R. Keene, Jr. made a motion, seconded Gary Blount to adjourn the Solid Waste Authority meeting at 6:09 PM.

The motion carried unanimously.

Chairman Starline convened the Public Hearing at 6:09 PM.

Convene Public Hearing

- To receive comments from the public regarding the renewal of the 2017 alcohol licenses.

Planning and Development Director Erik Landon presented the board with a summary of the renewal of the 2017 alcohol licenses.

No comments were offered from the public during this time.

- To receive comments from the public regarding the proposed amendment to Section 1412 "Violations and Penalties" of the Unified Development Code.

Planning and Development Director Erik Landon presented the board with a summary of the proposed amendment to Section 1412 "Violations and Penalties" of the Unified Development Code.

No comments were offered from the public during this time.

Commissioner Keene made a motion seconded by Vice-Chairman Clark to adjourn the Public Hearing and reconvene the Regular Meeting at 6:25 PM.

The motion carried unanimously.

Chairman Starline reconvened the Regular Meeting at 6:25 PM.

Regular Agenda

1. Approval of the renewal of the 2017 alcohol licenses.

Commissioner Keene made a motion, seconded by Vice-Chairman Clark to approve the renewals for the 2017 Alcohol Licenses.

The motion carried unanimously.

Vendor Name/Address	Application Type
Friendly Express #78 Daniel Smith 2052 Dover Bluff Road Waverly, GA 31565	Retail dealer of malt beverages, beer and wine sold in the original packages only. (912) 283-2259
Sanctuary Cove Golf Management, LLC Jamie Selby 2050 Sanctuary Synd, Waverly, GA 31565	Retail consumption dealers of spirituous liquors, malt beverages, beer, and wine. (912) 466-0080
Reed Brothers Package Store Gregory Reed 30330 Hwy 17 North Waverly, GA 31565	Retail dealer of malt beverages, beer, wine and/or spirituous liquors. (912)265-4047 & (843)415-2725
Reed Brothers Convenience Store Gregory Reed 30330 Hwy 17 North Waverly, GA 31565	Retail dealer of malt beverages, beer and wine sold in the original packages only. (912)265-4047
Waverly Minit Mart Jay Thomas Hulslander 24295 Hwy. 17Wavelry, GA 31565	Retail dealer of malt beverages, beer and wine sold in the original packages only. (912)222-4498
Reed's Place Barry Reed 4426 Burnt Fort Road Waverly, GA 31565	Retail dealer of malt beverages, beer and wine sold in the original packages only. (912)576-5348
Reed's Grocery & Ponderosa Barry Reed 4426 Burnt Fort Road Waverly, GA 31565	Retail consumption dealers of spirituous liquors, malt beverages and wine. (912)576-5348
Chief Tomochichi Restaurant Inc - D.B.A. as Trolley Package Store Robert C. Sweatt, Jr. 6036 N. Hwy. 17Kild GA 31548	Retail dealer of malt beverages, beer, wine and/or spirituous liquors. (912)729-3687
Chief Tomochichi Restaurant Inc - DBA Whistle Stop Lounge Robert C. Sweatt, Sr 6036 N. Hwy. 17 NorthKingsland, GA 31548	Retail consumption dealer of spirituous liquors, malt beverages and wine. (912)729-3687
Crooked River Lounge Michael & Anne Marie Ott 6109 Charlie Smith Sr. Hwy. St. Marys, GA 31558	Retail Consumption dealers of spirituous liquors, malt beverages, beer and wine. (912) 882-1713
Green Cedar Store #1 Nicholas Antar 17640 Hwy. 40Kingsland, GA 31548	Retail dealer of beer sold in the original packages only. (912)576-5191
Flash Foods, Inc. #124 Joyce Franklin 5480 Hwy. 17 Kingsland, GA 31548	Retail dealer of malt beverages, beer and wine sold in the original packages only. (912)337-9902
Green Cedar Store #6Nicholas Antar1760 Clarks Bluff Road Kingsland, GA 31548	Retail dealer of beer sold in the original packages only. (912)576-5191

MWV Cabin Bluff, LLC @ The River House (In-Room Service) David A. Edwards, Jr. 3852 Union Carbide Road Woodbine, GA 31569	Retail consumption dealers of spirituous liquors, malt beverages, beer, and wine
MWV Cabin Bluff, LLC @ The Lodge (In Room Services) David A. Edwards, Jr. 3852 Union Carbide Road Woodbine, GA 31569	Retail consumption dealers of spirituous liquors, malt beverages, beer, and wine
MWV Cabin Bluff, LLC @ The Lodge David A. Edwards, Jr. 3852 Union Carbide Road Woodbine, GA 31569	Retail consumption dealers of spirituous liquors, malt beverages, beer, and wine
MWV Cabin Bluff, LLC @The Pub David A. Edwards, Jr. 3852 Union Carbide Road Woodbine, GA 31569	Retail consumption dealers of spirituous liquors, malt beverages, beer, and wine
Broadfield Plantation Main House, Ronald M. Roberts 2800 Billyville Road, Woodbine GA, 31569	Retail Consumption dealers of spirituous liquors, malt beverages, beer and wine. (912)638-3611 Lee Barber 674-1078
Broadfield Plantation /In-Room Ser., Ronald M. Roberts 2800 Billyville Road, Woodbine GA, 31569	Retail Consumption dealers of spirituous liquors, malt beverages, beer and wine.
Broadfield Plantation Pool House, Ronald M. Roberts 2800 Billyville Road, Woodbine GA, 31569	Retail Consumption dealers of spirituous liquors, malt beverages, beer and wine.
Broadfield Plantation Skinning Shed Ronald M. Roberts 2800 Billyville Road, Woodbine GA, 31569	Retail Consumption dealers of spirituous liquors, malt beverages, beer and wine.
Greyfield Inn Corp. Oliver R. Ferguson Cumberland Island, GA	Retail consumption dealers of spirituous liquors, malt beverages, beer and wine. (912)230-4148

2. Consideration of adoption of the amendment to Section 1412 "Violations and Penalties" of the Unified Development Code.

No action taken at this time.

3. Approval of the Resolution adopting the Joint Camden County / City of St. Marys Community Rating System Program for Public Information.

Commissioner Keene made a motion, seconded by Commissioner Clark to approve the Resolution adopting the Joint Camden County / City of St. Marys Community Rating System Program for Public Information.

The motion carried unanimously.

**A RESOLUTION OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
TO APPROVE THE JOINT CAMDEN COUNTY/ CITY OF ST. MARYS
COMMUNITY RATING SYSTEM (CRS) PROGRAM FOR PUBLIC INFORMATION**

WHEREAS, the National Flood Insurance Program's (NFIP) Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements; and

WHEREAS, as a result of these activities, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community actions meeting the three goals of the CRS:

1. Reduce flood damage to insurable property;

2. Strengthen and support the insurance aspects of the NFIP, and
3. Encourage a comprehensive approach to floodplain management; and

WHEREAS, Camden County has been actively participating in the CRS program since May 1, 2013; and

WHEREAS, the County's commitment to the CRS program enhances public safety, protects property, preserves the natural functions of floodplains, and reduces flood insurance premiums; and

WHEREAS, the County is currently a Class 7 Community, which gives its residents in the Special Flood Hazard Area (SFHA) a 15% discount on their flood insurance premiums; and

WHEREAS, a major component of the CRS program is promoting, through outreach projects, public awareness of flood hazards, protecting yourself and your property from the flood hazard, emergency preparedness and the importance of purchasing flood insurance; and

WHEREAS, the CRS program highly recommends that communities create a public information program, a more comprehensive approach for public outreach, that will have all of the activities, materials and educational opportunities assembled in a coordinated document, so that people at risk can learn about the hazards they face, protect themselves and their property, know the benefits of having flood insurance coverage, prepare for flooding and take steps to reduce their exposure to flood damage; and

WHEREAS, in an effort to maintain the reduced flood insurance premium costs to its residents and to provide flood hazard, flood insurance and emergency preparedness information to property owners through a more aggressive outreach program, the City and the County have jointly developed the Program for Public Information (PPI); and

WHEREAS, the Public Planning Committee held a public meeting on October 26, 2016 at which time a presentation was made by staff and an opportunity was given for the public to comment on the proposed PPI; and

WHEREAS, the Public Planning Committee, after consideration of the staff presentation and public comments, voted to recommend that Camden County Commission approve the proposed PPI; and

WHEREAS, after due consideration of said program and the recommendation of the Public Planning Committee, the Board of Commissioners, upon further review, finds it is in the public interest to (approve) the proposed PPI.

NOW, THEREFORE BE IT RESOLVED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS THAT the Community Rating System Program for Public Information has been approved.

~~4. Approval of Benefits Science – Benefits Analytics Contract~~

This item was removed under agenda amendments.

5. Request to approve grant award from Governor's Office of Highway Safety in the amount \$26,000.00.

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to approve the grant award from Governor's Office of Highway Safety in the amount \$26,000.00.

The motion carried unanimously.

6. Approval of Fiscal Year 2016 Budget Amendment.

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to approve the Fiscal Year 2016 Budget Amendment.

The motion carried unanimously.

A RESOLUTION TO AMEND THE 2015 - 2016 FISCAL
BUDGET RESOLUTION FOR THE CAMDEN COUNTY
BOARD OF COMMISSIONERS

BE IT RESOLVED by the Camden County Board of Commissioners, Camden County, Georgia in regular session lawfully assembled for County purposes :

That it is necessary to recognize planned additional costs for exceeded budgets for the fiscal year;

That the above transactions can be fulfilled by changing the following budget accounts in the General Fund :

<u>Budget Acct</u>	<u>Adopted Bud</u>	<u>Net Change</u>	<u>Proposed Bud</u>	<u>Description of Change</u>
1506-52.1300	\$ 941,300	\$ 19,150	\$ 960,450	Special Appropriations - Space Port
1530-52.1201	\$ 52,200	\$ 18,500	\$ 70,700	County Attorney - Legal Fees
3600-52.1254	\$ 37,100	\$ 9,000	\$ 46,100	EMS - Contract Services (Ambulance Billing)
-39.9999	\$ 4,415,421	\$ 46,650	\$ 4,462,071	Fund Balance - remaining costs

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby ordain, resolve, and enact the foregoing budget amendments for Camden County, Georgia.

Adopted this _____ day of _____, 2016

CAMDEN COUNTY BOARD OF COMMISSIONERS

7. Written notice of non-renewal-Advanced Disposal Stateline, L.L.C. - Franchise agreement for residential solid waste collection service

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to authorize staff to transmit the written notice of non-renewal-Advanced Disposal Stateline, L.L.C. - Franchise agreement for residential solid waste collection service.

The motion carried unanimously.

8. Acceptance of deed from Southeastern Trust for Parks and Land.

Vice-Chairman Blount made a motion, seconded by Commissioner Clark to approve the Acceptance of deed from Southeastern Trust for Parks and Land.

The motion carried unanimously.

Reports

- **Calendar – November & December 2016**

County Clerk Katie Bishop stated there were no changes to the calendar at this time.

- **County Administrator Comments**

No comments were offered during this time.

Additional Public Comments

Lisa Copeland, Cujo Point

Ms. Copeland stated that she is wondering why the hurricane has not been mentioned in the past few meetings. She explained that she still has neighbors that can't get back into their house. She stated that after many phone calls the only two (2) Camden County employees that called them back were Scott Brazell and Amber Hardman.

Adjournment:

Commissioner Keene made a motion, seconded by Commissioner Sheppard to adjourn the November 15, 2016 regular meeting. The vote was unanimous to adjourn the meeting at 6:35 PM.

The motion carried unanimously.

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 1

SUBJECT: Approval of the 2017 Meeting Calendar and Holiday schedule.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: December 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: December 6th

PURPOSE:

To request that the Board of Commissioners:

- a. Approve the 2017 Meeting Calendar and Holiday schedule

HISTORY:

- 1. Every year the board approves the meeting calendar for the following year, as well as the Holiday Schedule for Employees.

FACTS & ISSUES:

- 1. The attached 2017 meeting calendar and holiday schedule has been reviewed by staff taking into consideration scheduling conflicts and holidays.
- 2. The months of July and December 2017 will hold only one (1) meeting due to holiday scheduling conflicts.
- 3. Both Commissioner-Elect Brant and Commissioner-Elect Casey have reviewed the calendar and at this time have no known conflicts with the dates.

OPTIONS:

- 1. Motion to approve the 2017 Meeting Calendar and Holiday schedule as presented under the consent agenda.
- 2. Motion to deny this item.
- 3. Table this item.
- 4. Other action by the board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Staff recommends approval of this item.

DEPARTMENT:

Prepared by:

Katie Bishop, County Clerk

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

N/A

Board of County Commissioners 2017 Calendar

January 2 , County Business Offices are closed .
January 10 , Commissioners' Meeting, 6 PM
January 16 , County Business Offices are closed .
January 24 , Commissioners' Meeting, 6 PM
February 7 , Commissioners' Meeting, 6 PM
February 20 , County Business Offices are closed .
February 21 , Commissioners' Meeting, 6 PM
March 7 , Commissioners' Meeting, 6 PM
March 21 , Commissioners' Meeting, 6 PM
April 4 , Commissioners' Meeting, 6 PM
April 14 , County Business Offices are closed .
April 18 , Commissioners' Meeting, 6 PM
May 2 , Commissioners' Meeting, 6 PM
May 16 , Commissioners' Meeting, 6 PM
May 29 , County Business Offices are closed .
June 13 , Commissioners' Meeting, 6 PM
July 4 , County Business Offices are closed .
July 18 , Commissioners' Meeting, 6 PM
August 1 , Commissioners' Meeting, 6 PM
August 15 , Commissioners' Meeting, 6 PM
September 4 , County Business Offices are closed .
September 5 , Commissioners' Meeting, 6 PM
September 19 , Commissioners' Meeting, 6 PM
October 3 , Commissioners' Meeting, 6 PM
October 9 , County Business Offices are closed .
October 17 , Commissioners' Meeting, 6 PM
November 7 , Commissioners' Meeting, 6 PM
November 10 , County Business Offices are closed .
November 21 , Commissioners' Meeting, 6 PM
November 23 & 24 , County Business Offices are closed .
December 12 , Commissioners' Meeting, 6 PM
December 22, 25 & 26 , County Business Offices are closed .

Boards of County Commissioner's meetings are held in Woodbine at the Government Services Building. This calendar does not include any work sessions, public hearings, or special called meetings that are currently scheduled or that may be scheduled in the future.



Department of Support Services

Human Resources Division

200 East 4th Street / P.O. Box 99 • Woodbine, GA 31569

Phone: (912) 576.5660 • Fax: (912) 576.3214 • www.co.camden.ga.us

2017 Holiday Schedule

Monday, January 2 nd	New Year's Day
Monday, January 16 th	Martin Luther King, Jr.
Monday, February 20 th	Presidents Day
Friday, April 14 th	Good Friday
Monday, May 29 th	Memorial Day
Tuesday, July 4 rd	Independence Day
Monday, September 4 th	Labor Day
Monday, October 9 th	Columbus Day
Friday, November 10 th	Veterans Day
Thursday, November 23 rd	Thanksgiving Day
Friday, November 24 th	Day After Thanksgiving
Friday, December 22 nd	Christmas Holiday
Monday, December 25 th	Christmas Holiday
Tuesday, December 26 th	Christmas Holiday

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 2

SUBJECT: Reappointment of Richard Frizzell and John Wojcik to the Camden County Board of Assessors.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: December 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: December 6th

PURPOSE:

To request that the Board of Commissioners:

- a. Reappoint Richard Frizzell (*District 3*) and John Wojcik (*District 5*) to the Camden County Board of Assessors to serve a term four (4) years term ending on December 31, 20.

HISTORY:

- 1. Mr. Frizzell and Mr. Wojcik are both willing to serve in this capacity.
- 2. Commissioner-Elect Ben Casey and Chairman Starline both have expressed their desire to reappoint Mr. Wojcik and Mr. Frizzell.

FACTS & ISSUES:

- 1. Both Mr. Frizzell and Mr. Wojcik are eligible for reappointment and if reappointed will serve a term beginning January 1, 2017 and expire / eligible for reappointment on December 31, 2021.

OPTIONS:

- 1. Motion to reappoint Richard Frizzell and John Wojcik to the Camden County Board of Assessors to serve a term of four (4) years beginning January 1, 2017 and expires on December 31, 2021.
- 2. Motion to deny this item.
- 3. Table this item until further notice.
- 4. Other action by the Board concerning this item.

DEPARTMENT RECOMMENDED ACTION:

- 1. Seeking direction from the board regarding this item.

DEPARTMENT:

Prepared by:

Katie Bishop, County Clerk

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance & Budget Review:

N/A

CAMDEN COUNTY BOARD OF COMMISSIONERS
CONSENT AGENDA ITEM: 3

SUBJECT: Reappointment of Karen Chisholm and John Myers to the St. Marys River Management Committee.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: December 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: December 6th

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the reappointment of Karen Chisholm and John Myers to the St. Marys River Management Committee.

HISTORY:

1. The St. Marys River Management Committee (SMRMC) is an intergovernmental entity of elected and appointed members from four (4) counties along the St. Marys River including Camden, Charlton, Nassau and Baker counties.
2. Each member County Commission (Nassau and Baker Counties, Florida and Camden and Charlton Counties, Georgia) shall appoint five (5) persons representing their respective county, to serve on the Committee. Of the five (5) appointees from each County:
 - One (1) will be a County Commissioner.
 - Two (2) will be landowners who own property on the St. Marys River in that county, or if the landowner is a company, corporation or other legal entity, then an appointed representative of that company, corporation, or legal entity.
 - Two (2) will be residents of that county.

FACTS & ISSUES:

1. Both Ms. Chisholm and Mr. Myers have expressed their desire to continue to serve in this capacity.
2. Mr. Myers serves as co-chair of said committee.
3. Both are eligible for reappointment.
4. Currently, there is one vacancy (*Vacated by St. Marys Riverkeeper Rick Frey*) out for advertisement to collect eligible applicants, as well as a vacancy as of December 31st of the Commissioner whom serves in this capacity (*Tony Sheppard*).
5. These appointments will be featured on the January 10, 2017 Regular meeting Agenda for consideration.

OPTIONS:

1. Motion to reappoint Karen Chisholm and John Myers to the St. Marys River Management Committee.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. To be determined by the Board.

DEPARTMENT:

Prepared by:

Katie Bishop, County Clerk

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

N/A

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 4

SUBJECT: Consideration of Budget Amendments for Fiscal Year 2017.

- (X) Recommendation
- () Policy Discussion
- () Status Report
- (X) Action Item
- () Other

DATE: December 01, 2016

BUDGET INFORMATION:

FUNDING SOURCE: as reflected in the attached budget resolution

COMMISSION ACTION REQUESTED ON: December 06, 2016

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the attached budget amendments regarding the changes needed to the FY 2017 budget.

HISTORY:

- 1. Budget amendments are a part of the annual budget process as terms and conditions change during the fiscal year. Budget amendments are only done as needed or required by State law.
- 2. Since the adoption of the FY 2017 budget, approved events now require that we balance the budget to reflect the events in the budget line items. There are two amendments.

FACTS & ISSUES:

- 1. The first amendment will allow additional funding from several sources, including fund balance, for on-going costs related to the Space Port project; additional write-offs for old ambulance billings; and a temp position with Finance. All within the General Fund.
- 2. The second amendment will allow for the increase in the Right of Way mowing agreement with the PSA. This will deal only with the unincorporated tax district.

OPTIONS:

- 1. Motion to approve the budget amendment as presented.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Adopt the budget amendment as presented.

DEPARTMENT:

Prepared by:

Mike Fender, Director

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

N/A

A RESOLUTION TO AMEND THE 2016 - 2017 FISCAL
BUDGET RESOLUTION FOR THE CAMDEN COUNTY
BOARD OF COMMISSIONERS

BE IT RESOLVED by the Camden County Board of Commissioners, Camden County, Georgia in regular session lawfully assembled for County purposes :

That it is necessary to recognize the planned additional cost related to the economic development of Space Port, the additional costs for associated with write-offs for EMS fees, and a temp position
That the above transactions can be fulfilled by changing the following budget accounts in the General Fund :

Budget Acct	Adopted Bud	Net Change	Proposed Bud	Description of Change
0000 - 39.9999	\$ 2,935,365	\$ 250,000	\$ 3,185,365	Use of Fund Balance
0000 - 34.2600	\$ 1,895,400	\$ 135,000	\$ 2,030,400	Increase to EMS Fees to cover write off
0000 - 36.1000	\$ 18,400	\$ 23,800	\$ 42,200	Increase to interest earned to cover temp position
1506 - 52.1300	\$ 1,006,800	\$ 250,000	\$ 1,256,800	Increase for website,legal fees,EIS study,consultant
1506 - 57.4000	\$ 50,000	\$ 135,000	\$ 185,000	Increase for write off of bad debts for EMS fees (old)
1510 - 51.1100	\$ 303,643	\$ 22,000	\$ 325,643	Increase for Temp Accountant position
1510 - 51.2200	\$ 23,229	\$ 1,800	\$ 25,029	Increase for Temp Accountant position

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby ordain, resolve, and enact the foregoing budget amendments for Camden County, Georgia.

Adopted this _____ day of _____, 2016

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest :

Katie Bishop, County Clerk

A RESOLUTION TO AMEND THE 2016 - 2017 FISCAL
BUDGET RESOLUTION FOR THE CAMDEN COUNTY
BOARD OF COMMISSIONERS

BE IT RESOLVED by the Camden County Board of Commissioners, Camden County, Georgia in regular session lawfully assembled for County purposes :

That it is necessary to cover the cost of the ROW mowing contract as additional scope of work has increased,

That the above transactions can be fulfilled by changing the following budget accounts in the Unincorporated Tax District :

<u>Budget Acct</u>	<u>Adopted Bud</u>	<u>Net Change</u>	<u>Proposed Bud</u>	<u>Description of Change</u>
0000 - 39.9999	\$ -	\$ 181,000	\$ 181,000	Use of Fund Balance
1506 - 52.1300	\$ 60,000	\$ 181,000	\$ 241,000	Increase ROW mowing per agreement

THEREFORE BE IT RESOLVED, that the Camden County Board of Commissioners does hereby ordain, resolve, and enact the foregoing budget amendments for Camden County, Georgia.

Adopted this _____ day of _____, 2016

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest :

Katie Bishop, County Clerk

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 5

SUBJECT: Approval of Amendment to Georgia Indigent Defense Services Agreement for Fiscal Year 2017.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: December 01, 2016

BUDGET INFORMATION: State budget - \$4,876.56

COMMISSION ACTION REQUESTED ON: December 6, 2016

PURPOSE:

To request that the Board of Commissioners:

- a. Approve the request from the Public Defender's Office to approve the contract amendment.

HISTORY:

- 1. The Public Defender's Office has worked with the County for many years under a State contract. The contract is only one year at the time and is renewed with the budget each year, normally with no requests for changes.

FACTS & ISSUES:

- 1. The Public Defender's Office has requested an increase in the current year contract of \$4,876.56.
- 2. The requested increase amount will be coming from the FY 2016 State budget and be used for supplements in the FY 2017 budget.
- 3. The amount is the property of Camden County which is why we need the amendment to approve the transfer.

OPTIONS:

- 1. Motion to approve the Amendment to Georgia Indigent Defense Services Agreement for Fiscal Year 2017.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. To be determined by the Board.

DEPARTMENT:

Prepared by:

Mike Fender, Director

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

N/A



**FIRST AMENDMENT TO
GEORGIA INDIGENT DEFENSE SERVICES
AGREEMENT BY AND BETWEEN THE GEORGIA
PUBLIC DEFENDER COUNCIL AND GLYNN COUNTY,
GEORGIA**

THIS FIRST AMENDMENT is entered into this ____ day of October, 2016, by and between the Georgia Public Defender Council (herein referred to as “**GPDC**”), the Circuit Public Defender Office of the Brunswick Judicial Circuit (herein referred to as “**the Public Defender Office**”), and Camden County, Georgia as body politic and a subdivision of the State of Georgia (herein referred to as “**the County**”).

WITNESSETH:

WHEREAS, GPDC, the Public Defender Office, and the County entered into an agreement dated June 30, 2015, (the “FY2016 Agreement”) to implement the provisions of the Georgia Indigent Defense Act of 2003, as amended, for the fiscal year beginning July 1, 2015, and ending June 30, 2016; and

WHEREAS, pursuant to the FY2016 Agreement, the County paid a pro rata share of the budget for appropriate offices, utilities, telephone operating expenses, materials, supplies and other operating expenses of the Public Defender Office. Camden County’s pro rata share of the operating expenses was **\$33,783.39** and the total amount of operating expenses paid to the Public Defender Office for the fiscal year beginning July 1, 2015, and ending June 30, 2016, was **\$164,797**; and

WHEREAS, for the fiscal year beginning July 1, 2015, and ending June 30, 2016, the Public Defender Office did not spend \$4,867.56 of the funds allocated for operating expenses (the “surplus operating funds”); and

WHEREAS, GPDC, the Public Defender Office, and the County entered into an agreement dated May 19, 2016, (the “FY2017 Agreement”) to implement the provisions of the Georgia Indigent Defense Act of 2003, as amended, for the fiscal year beginning July 1, 2016, and ending June 30, 2017; and

WHEREAS, pursuant to the FY2017 Agreement, the County agreed to pay a salary supplement for selected statutory and non-statutory personnel within the discretion of the Public Defender Office in the amount of \$25,176.60. The total amount of salary supplements to be paid to the Public Defender Office for the fiscal year beginning July 1, 2016 and ending June 30, 2017, is \$127,800; and

WHEREAS, subsequent to entering into the FY2017 Agreement, the Public Defender Office has indicated that there is a shortfall in the budget for salary supplements for the fiscal year beginning July 1, 2016 and ending June 30, 2017; and

WHEREAS, GPDC and the Public Defender Office have requested that the County agree to the utilization of the surplus operating funds from the FY2016 Agreement in the amount of \$4,867.56 to increase the salary supplement under the FY2017 Agreement by the same amount; and

WHEREAS, the County desires to allow GPDC and the Public Defender Office to utilize the surplus operating funds from the FY2016 Agreement in the amount of \$4,876.56 to increase the salary supplement under the FY2017 Agreement.

NOW THEREFORE, in consideration of the mutual covenants and promises contained in the agreement and for Ten Dollars (\$10) and other good and valuable consideration, the receipt of which is hereby acknowledged, it is agreed between GPDC, the Public Defender Office, and the County as follows:

- A) The FY2017 Agreement is hereby amended by replacing Attachment B to the FY2017 Agreement with the new Attachment B attached to this First Amendment. The Attachment B attached hereto is incorporated into the FY2017 Agreement by reference as if set out fully therein.
- B) All the changes contained in this First Amendment shall become effective on the date above. The provisions contained in this First Amendment shall control in the event of conflict between any provisions of the FY2017 Agreement and this First Amendment.
- C) GPDC, the Public Defender Office, and the County hereby reaffirm all the provisions of the FY2017 Agreement with changes to said agreement limited to those provided by this First Amendment. The undersigned hereby swear and affirm that they are duly authorized to execute this document on behalf of the party and that said signature shall be binding upon said party.

IN WITNESS WHEREOF, the parties have each hereunto affixed their signatures the day and year first written above.

**PUBLIC DEFENDER OFFICE
BRUNSWICK JUDICIAL CIRCUIT**

ATTEST:

By: _____
Stephen Tillman
Circuit Public Defender

Notary Public

SEAL

CAMDEN COUNTY, GEORGIA

ATTEST:

By: _____
James H. Starling, Chairman
Camden County Board of Commissioners

Notary Public

SEAL

GEORGIA PUBLIC DEFENDER COUNCIL

ATTEST:

By: _____
Brian P. Tyson, Executive Director
Georgia Public Defender Council

Notary Public

SEAL

**ATTACHMENT B
BRUNSWICK JUDICIAL CIRCUIT PUBLIC DEFENDER – PROPOSED BUDGET FOR FY 16/17
SUMMARY**

Base Salary	\$579,164.33
Benefits (Health 30.454%, Retirement 24.72%, FICA 7.65%, Unemployment \$217)	\$141,473.77
Base Salary and Benefits	\$720,638.10
5% Personnel Administrative Fee to GPDC	\$36,031.90
TOTAL CIRCUIT PERSONNEL COSTS	\$756,670.00
Base Operating Costs	\$156,950.00
5% Operating Costs Administrative Fee to GPDC	\$7,847.00
TOTAL CIRCUIT OPERATING COSTS	\$ 164,797.00
TOTAL CIRCUIT PERSONNEL/OPERATING - PAID TO GPDC	\$921,467.00
TOTAL 1099 SALARY - PAID TO CAMDEN COUNTY	\$139,346.38
TOTAL CIRCUIT PERSONNEL, OPERATING & 1099 SALARY	\$1,060,813.38

• PERSONNEL BUDGET BREAKDOWN BY COUNTY • PAID TO GPDC •

Brunswick Judicial Circuit Public Defender	% Share	Monthly Share	Annual Share
Glynn	47.5%	\$29,951.52	\$359,418.25
Camden	19.7%	\$12,422.00	\$149,063.99
Wayne	17.4%	\$10,971.72	\$131,660.58
Appling	8.45%	\$5,328.22	\$63,938.62
Jeff Davis	6.95%	\$4,382.38	\$52,588.57
TOTAL CIRCUIT PERSONNEL COSTS	100.0%	\$63,055.84	\$756,670.00

• OPERATING BUDGET BREAKDOWN BY COUNTY • PAID TO GPDC •

Brunswick Judicial Circuit Public Defender	% Share	Monthly Share	Annual Share
Glynn	47.5%	\$6,523.22	\$78,278.58
Camden	19.7%	\$2,705.42	\$32,465.01
Wayne	17.4%	\$2,389.56	\$28,674.68
Appling	8.45%	\$1,160.45	\$13,925.35
Jeff Davis	6.95%	\$954.45	\$11,453.39
TOTAL CIRCUIT OPERATING COSTS	100.0%	\$13,733.10	\$164,797.00

• COMBINED PERSONNEL AND OPERATING BUDGET BREAKDOWN BY COUNTY • PAID TO GPDC •

Brunswick Judicial Circuit Public Defender	% Share	Monthly Share	Annual Share
Glynn	47.5%	\$36,474.74	\$437,696.83
Camden	19.7%	\$15,127.42	\$181,529.00
Wayne	17.4%	\$13,361.27	\$160,335.26
Appling	8.45%	\$6,488.66	\$77,863.97
Jeff Davis	6.95%	\$5,336.83	\$64,041.96
TOTAL CIRCUIT PERSONNEL/OPERATING PAID TO GPDC	100.0%	\$76,788.92	\$921,467.02

• 1099 SALARY SUPPLEMENT BUDGET • BREAKDOWN BY COUNTY • PAID TO CAMDEN COUNTY •

Brunswick Judicial Circuit Public Defender	% Share	Monthly Share	Annual Share
Glynn	47.5%	\$5,058.75	\$60,705.00
Camden	19.7%	\$2,098.05	\$25,176.60
Wayne	17.4%	\$1,853.10	\$22,237.20
Appling	8.45%	\$899.93	\$10,799.10
Jeff Davis	6.95%	\$740.18	\$8,882.10
Surplus from FY 2016 Agreement			\$4,876.56
TOTAL 1099 SALARY - PAID TO CAMDEN COUNTY	100.0%	\$10,650.01	\$132,676.56

• COMBINED PERSONNEL OPERATING AND 1099 SALARY • BUDGET BREAKDOWN BY COUNTY •

Brunswick Judicial Circuit Public Defender	% Share	Monthly Share	Annual Share
Glynn	47.5%	\$41,533.49	\$498,401.83
Camden	19.7%	\$17,225.47	\$206,705.60
Wayne	17.4%	\$15,214.37	\$182,572.46
Appling	8.45%	\$7,388.59	\$88,663.07
Jeff Davis	6.95%	\$6,077.01	\$72,924.06
Surplus from FY 2016 Agreement			\$4,876.56
TOTAL CIRCUIT PERSONNEL, OPERATING AND 1099 SALARY	100.0%	\$87,438.93	\$1,054,143.58

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 6

SUBJECT: Approval to enter into an agreement with the PSA to provide Human Resources and Payroll Administration starting FY2017.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: November 28, 2016

BUDGET INFORMATION: Annually \$41,600 to be paid in quarterly installments

COMMISSION ACTION REQUESTED ON: December 6, 2016

PURPOSE:

To request that the Board of Commissioners:

- a. To approve the MOU with the PSA that will institute an agreement for the County to provide Human Resources and Payroll Administration.

HISTORY:

- 1. The PSA is dedicated to the overall County Strategic Plan by taking initiative via an Interlocal agreement to cost effectively streamline HR and Payroll processes while broadening services and scope for employees.

FACTS & ISSUES:

- 1. Please see the attached MOU for signature.

OPTIONS:

- 1. Motion to approve the MOU with the PSA as provided.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Approve the MOU as presented.

DEPARTMENT:

Prepared by:

Katie Howard, Director

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Mike Fender, Director

COUNTY OF CAMDEN

MEMORANDUM OF UNDERSTANDING ESTABLISHING A COOPERATIVE PARTNERSHIP BETWEEN THE CAMDEN COUNTY BOARD OF COMMISSIONERS AND THE PUBLIC SERVICE AUTHORITY FOR PROVIDING OF HUMAN RESOURCES AND PAYROLL SERVICES

This Memorandum of Understanding (herein after the “MOU”) between the Camden County Board of Commissioners (herein after the “CCBC”) and the Public Service Authority (herein after the “PSA”); entered into this the 10th day of November, 2016 for providing of Human Resources and Payroll Administration services by Camden County for the period beginning January 1, 2017 and continuing through December 31, 2017 as defined and as agreed to as set forth herein:

1.

WHEREAS the CCBC and the PSA are lawful governments as envisioned by Georgia Law.

2.

WHEREAS the CCBC is currently providing Human Resources Management and Payroll Administration services for their employees “in-house”; and the PSA is currently providing Human Resources and Payroll services for their employees “in-house”.

3.

WHEREAS both the CCBC and PSA desires to manage their employer costs in the most economical manner for employee benefit services.

4.

WHEREAS the CCBC has established, professionals employed, providing proven services for both Human Resources Management and Payroll Administration operations; and that provide benefits for the CCBC’s employees in an effective and efficient manner to control costs for the CCBC.

5.

WHEREAS CCBC and PSA have entered into discussions that have led to the CCBC and PSA entering into this MOU which creates a cooperative partnership so as to allow the PSA’s employees to utilize the afore-stated services; whereby the Director of Human Resources and the Director of Finance will provide employee benefits services to the PSA’s employees.

6.

NOW THEREFORE BE IT RESOLVED the CCBC and PSA hereby enters into this MOU which establishes a cooperative partnership between the parties hereto for the providing of employee benefit services to the employees of the PSA, pursuant to the following terms.

a.

This MOU shall be effective upon the final approval by the CCBC (Camden County Board of Commissioners) and PSA (the Public Service Authority Board) and entered upon the lawful minutes of each political body.

b.

Operational dates of this MOU shall be effective on January 1, 2017, upon final approval by CCBC and PSA, and shall continue until either party provides proper notification for termination. Either CCBC or the PSA may terminate this MOU at any time by informing the other party in writing 60 days prior to the termination of the agreement which shall be delivered to the County Administrator for the CCBC or the Director for the PSA.

c.

CCBC shall establish the Human Resources and Finance hours of operation as stated herein below; and shall have sole authority for the afore-said professional employee benefits services for this MOU and the operations; the location and hours of operations shall be:

- i. Human Resources will be available Monday through Friday 8:00 a.m. – 5:00 p.m. at the Government Services Building at 400 E. 4th Street, Woodbine GA.
- ii. Finance (including payroll and retirement) will be available Monday through Friday 8:00 a.m. – 5:00 p.m. at the Government Services Building at 400 E. 4th Street, Woodbine GA.
- iii. Human Resources will also set a date twice each month to visit for 3 hours from 9:00a.m. – 12:00p.m. at the Recreation Center in Kingsland.

d.

In the forming of this cooperative partnership the PSA agrees to pay an annual fee in exchange for the estimated costs as outlined herein. CCBC has determined the total fee for Calendar Year 2017 to be \$41,600. This fee is to cover any and all expenses associated with human resources services, benefits processing and services, processing of payroll, filing requirements, required forms, and other accounting services.

- i. It is hereby agreed and consented to by the parties hereto that the PSA shall pay to the CCBC the afore-stated \$41,600 for all services provided by the CCBC.
- ii. Said annual amount shall be paid in 4 quarterly installments of \$10,400. PSA shall pay CCBC for the quarterly installment payment by the 10th day of each quarter for the services performed in the previous quarter starting with January 1, 2017.

iii. The quarterly payments are for the periods of January 1, 2017 to March 31, 2017; April 1, 2017 to June 30, 2017; July 1, 2017 to September 30, 2017; and October 1, 2017 to December 31, 2017.

e.

Representatives of the CCBC's Human Resources Department and Finance Department and the Director of the PSA shall meet as needed to work out schedules, events, and office hours as necessary.

f.

This MOU does not establish an employer/employee relationship between PSA's employees and the CCBC.

Hereby agreed to by the parties hereto on the date as approved:

This 6th day of December, 2016

ATTEST:

James H. Starline, Chairman
Camden County Board of Commissioners

Kathryn Bishop, County Clerk

FOR : PUBLIC SERVICE AUTHORITY

This _____ day of _____ 2016

ATTEST:

Kenneth Smith, Chairman

, PSA Clerk

Public Service Authority Board

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 7

SUBJECT: GA Department of Transportation – Local Maintenance & Improvement Grant (LMIG) Program

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: November 28, 2016

BUDGET INFORMATION:

REVENUES: \$367,250.76
EXPENSES: \$477,425.98

FUNDING SOURCE: Grant request

COMMISSION ACTION REQUESTED ON: December 6th

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the grant submittal of the Local Maintenance & Improvement Grant (LMIG) to the GA Department of Transportation.

Funds will be used to repave the following:

- 1.6 miles of Dover Bluff Road (County Road 1)
- 2.1 miles of Old Jefferson Road (County Road 44)

HISTORY:

1. Camden County has received LMIG funds in the past for repaving and road repair projects.

FACTS & ISSUES:

1. The primary goal of LMIG funding is to help local governments achieve much needed improvements to the state's roadway network.
2. The grant requires a local 30% match. The total match required is \$110,175.22. The matching funds will come from SPLOST dollars.

OPTIONS:

1. Motion to approve this item.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. To be determined by the Board.

DEPARTMENT:

Prepared by:

*Julie Haigler,
Grants Manager*

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Mike Fender, Director

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 8

SUBJECT: Approval of Surplus Item List

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: December 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: December 2nd

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the approval of the surplus item to add to the Solid Waste Auction.

HISTORY:

- 1. Solid Waste has requested surplus 1990 CAT Excavator which is unrepairable due to age and parts are no longer available. Solid Waste would like approval of item to include in the upcoming auction scheduled on December 17, 2016.

FACTS & ISSUES:

- 1. (1) 1990 CAT Excavator EL 240 B- Equipment is inoperable and parts no longer available.
- 2. See attached surplus form and pictures

OPTIONS:

- 1. Motion to approve this item.
- 2. Motion to deny this item.
- 3. Motion to table this item.
- 4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

- 1. Approval of surplus item as presented.

DEPARTMENT:

Prepared by:

Alethea Harris

Purchasing Officer

IF APPLICABLE:

County Attorney Review:

N/A

IF APPLICABLE:

Finance Review:

Mike Fender

Finance Director



CAMDEN COUNTY BOARD OF COMMISSIONERS

SURPLUS EQUIPMENT LIST

December 1, 2016

Item	Dept	Asset #	Description	Serial #	Status	Mileage
1	540	1091	1990 CAT Excavator EL240B	5W600158	Inoperable-cannot repair-parts no longer available	N/A
2						
3						
4						
5						
6						
7						
8						
9						
10						
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SURPLUS NOTICE FORM
BOARD OF COUNTY COMMISSIONERS

RECEIVED
DEC 01 2016
BY: *[Signature]*

DEPARTMENT: Solid Waste DATE: 12-01-16

ASSET #: 01091 ACQUISITION COST: \$ 22,500⁰⁰

DESCRIPTION/VIN: 1990 CAT Excavator EL 240 B

MILEAGE: _____

REASON FOR DISPOSAL: (INCLUDE SPECIFIC DEFECTS)

Equipment is unrepairable due to
Age, parts are no longer available.
SW600158

TYPE OF DISPOSAL: (Check One)

AUCTION TRADE RETIRED DONATED

TRANSFER TO DEPARTMENT _____

[Signature]
Initiating Dept Head - Signature/Date

[Signature]
Finance Department - Signature/Date

Recipient - Signature/Date









Board of County Commissioners December 2016 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
			Dec 1	Dec 2
Dec 5	Dec 6 Board of County Commissioners Regular Meeting 6:00 PM, Woodbine	Dec 7 Planning Commission	Dec 8 Board of Assessor Regular Meeting 6:00 PM, Woodbine	Dec 9
Dec 12	Dec 13 Strategic Planning Session 8 AM - 5 PM Government Services Complex, Historic Courtroom	Dec 14 Strategic Planning Session, Historic Courtroom Time to be announced	Dec 15	Dec 16
Dec 19	Dec 20	Dec 21	Dec 22	Dec 23 County offices will be closed in observance of the Christmas holiday.
Dec 26 County offices will be closed in observance of the Christmas holiday.	Dec 27 County offices will be closed in observance of the Christmas holiday.	Dec 28 Planning Commission Meeting 6:00 PM Annex - Kingsland	Dec 29	Dec 30

The next regular meeting will held January 10, 2017.