

AGENDA
Camden County Board of Commissioners
Government Services Building, (Courthouse Square)
200 East 4th Street, 2nd Floor, Room 252,
Commissioners' Meeting Chambers
Woodbine, Georgia
Tuesday, March 8, 2016

Convene Regular Meeting at 6:00 PM

Opening Ceremonies

- Invocation
- Pledge of Allegiance

Roll Call

Agenda Amendments

Adoption of Agenda

Approval of Minutes

- [February 23, 2016 Regular Meeting minutes](#)

Presentation

- [Joint Proclamation recognizing Saturday, March 19, 2016, beginning at 8:30 p.m., for one hour, as Earth Hour 2016](#)

Public Comments

Adjourn Regular Meeting

Convene Public Hearing

- To receive comments from the public regarding amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

Public Hearing

- To receive comments from the public regarding amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

Adjourn Public Hearing

Reconvene Regular Meeting

Regular Agenda

Planning & Development Director Eric Landon

1. [Consideration of approval of the draft 2016 Capital Improvement Element \(CIE\) of the Comprehensive Plan for Camden County by Resolution.](#)

Board of County Commissioners

2. [Appointment to the Spaceport Camden Steering Committee.](#)
3. [First Reading of amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.](#)
4. [First Reading of amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.](#)
5. [Approval of Amended Resolution establishing the correction of the Qualifying Fees for the 2016 Elections for Camden County, Georgia.](#)

Reports

- [Calendar – March / April 2016](#)
- County Administrator Comments

Additional Public Comments

Adjourn BOC Meeting

**CAMDEN COUNTY, GEORGIA
BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING
FEBRUARY 23, 2016, 6:00 PM**

Present: Chairman James H. Starline; Vice-Chairman Gary Blount; Commissioner Willis R. Keene, Jr.; Commissioner Chuck Clark; Commissioner Tony Sheppard; County Attorney John S. Myers and County Clerk Kathryn A. Bishop.

Absent: County Administrator Steve Howard

Chairman Starline called the meeting to order at 6:00 p.m.

Finance & Budget Director Mike Fender delivered the invocation.

Chairman Starline led the Pledge of Allegiance.

Agenda Amendments:

Addition of item 9 under Regular Agenda:

9. Approval of Firehouse Subs Public Safety Foundation Grant Application.

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the agenda amendments as presented.

The motion carried unanimously.

Motion to Adopt the Agenda:

Commissioner Keene made a motion, seconded by Commissioner Sheppard to adopt the agenda as amended.

The motion carried unanimously.

Approval of the Minutes

- February 9, 2016 Regular Meeting Minutes

Commissioner Sheppard made a motion, seconded by Commissioner Keene to approve the February 9, 2016 Regular Meeting Minutes.

The motion carried unanimously.

Public Comments

No comments from the public were offered during this time.

Regular Agenda

1. Consideration of temporary use application for Coastal Community Behavior Health located at 5155 Highway 40, to allow an outpatient mental health and addiction treatment medical office.

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to deny the temporary use application for Coastal Community Behavior Health located at 5155 Highway 40, to allow an outpatient mental health and addiction treatment medical office.

The motion carried unanimously.

2. Approval of Tax Release Applications.

Commissioner Keene made a motion, seconded by Chairman Starline to approve the Tax Release Applications as presented.

The motion carried unanimously.

3. Consideration of replacement of concrete on Culvert Replacement(s) / Driveway(s).

Commissioner Keene made a motion, seconded by Vice-Chairman Blount to state that when repairs are made to failing culverts located in County right-of-way the disturbed area shall be replaced with gravel at the County's expense leaving the replacement of the disturbed driveway as the homeowner's responsibility.

So voted:

Chairman Starline – Yes

Vice-Chairman Blount – Yes

Commissioner Clark – No

Commissioner Keene – Yes

Commissioner Sheppard – No

The motion carried 3-2. Commissioner Clark and Commissioner Sheppard voted no.

4. Consideration of Budget Amendment for Fiscal Year 2016.

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to approve the Budget Amendment for Fiscal Year 2016 as presented.

The motion carried unanimously.

5. Approval of Intergovernmental Agreement for Fire Training Officer

Commissioner Keene made a motion, seconded by Commissioner Sheppard to approve the Intergovernmental Agreement for Fire Training Officer.

The motion carried unanimously.

6. Approval of the fabrication of a tanker/brush body chassis.

Commissioner Clark made a motion, seconded by Commissioner Sheppard to approve the fabrication of a tanker/brush body chassis.

The motion carried unanimously.

7. Resolution supporting the intersection of Exit 3 to be dedicated as the "C.G. Russell Memorial Intersection".

Commissioner Clark made a motion, seconded by Commissioner Keene to approve the Resolution supporting the intersection of Exit 3 to be dedicated as the "C.G. Russell Memorial Intersection".

The motion carried unanimously.

8. Appointment to the Spaceport Steering Committee.

Commissioner Keene made a motion, seconded by Commissioner Clark to approve the appointment of Dr. Dennis K. McBride to the Spaceport Camden Steering Committee.

The motion carried unanimously.

9. Approval of Firehouse Subs Public Safety Foundation Grant Application.

Commissioner Clark made a motion, seconded by Commissioner Sheppard to approve the application to be submitted for the Firehouse Subs Public Safety Foundation Grant Application.

The motion carried unanimously.

Reports

- Calendar – February & March 2016

County Clerk Kathryn Bishop announced there are no amendments to the calendar at this time.

- County Administrator Comments

County Attorney John Myers presented the St. Marys River Management Committee Annual Report for 2015 to the Board during this time.

Executive Session – Real Estate

Vice-Chairman Blount made a motion, seconded by Commissioner Clark to adjourn the regular meeting and convened an Executive Session for the purpose of discuss matters related to real estate at 6:54 PM.

The motion carried unanimously.

CLOSED MEETING AFFIDAVIT

**STATE OF GEORGIA
COUNTY OF CAMDEN**

AFFIDAVIT OF BOARD OF COUNTY COMMISSIONERS

The Camden County Board of Commissioners, being duly sworn, states under oath that the following is true and accurate to the best of their knowledge and belief:

1.

The Camden County Board of Commissioners met in a duly advertised meeting on February 23, 2016.

2.

During such meeting, the Board voted to go into closed session.

3.

The executive session was called to order at 6:54 p.m.

4.

The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the open meetings law:

___ Consultation with the County Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the county or any officer or employee or in which the county or any officer or employee may be directly involved as provided in O.C.G.A. R. 50-14-2(1);

X Discussion of future acquisition of real estate as provided by O.C.G.A. 111, 50-14-3(4);

___ Discussion or deliberation on the appointment, employment, compensation, hiring, disciplinary action or dismissal or periodic evaluation or rating of a county officer or employee as provided by O.C.G.A. 11L 50-14-3(6);

This 23rd day of February, 2016

James H. Starline, Chairman

Gary Blount, Vice-Chairman

Chuck Clark, Commissioner

Tony Sheppard, Commissioner

Willis R. Keene, Jr., Commissioner

<p>Sworn to and subscribed before me this _____ day of _____, 2016.</p> <p>_____</p> <p>Notary Public</p> <p>My commission expires: _____</p>

Chairman Starline reconvened the regular meeting at 7:24 PM.

Commissioner Sheppard made a motion, seconded by Commissioner Keene to approve the use of Eminent Domain, Condemnation, of six (6) parcels of right-of-way of the Colerain Road Right-of-Way Project for the purpose of acquiring required right-of-way.

So voted:

Chairman Starline – Yes

Vice-Chairman Blount – Yes

Commissioner Clark – No

Commissioner Keene – Yes

Commissioner Sheppard – Yes

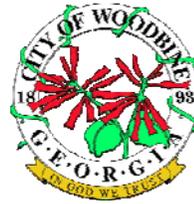
The motion passed 4-1. Commissioner Clark voted no.

Additional Public Comments

No comments from the public were offered during this time.

Adjournment:

Vice-Chairman Blount made a motion, seconded by Commissioner Keene to adjourn the February 23, 2016 regular meeting. The vote was unanimous to adjourn the meeting at 7:25 PM.



Proclamation

of the City of St. Marys, City of Kingsland, City of Woodbine,
Camden County Board of Commissioners & St. Marys EarthKeepers

Declaring March 19, 2016, Earth Hour 2016,
Between 8:30 p.m. – 9:30 PM

WHEREAS, Earth Hour 2016 is a global call to action to every individual, every business and every community; it is a call to stand up, to take responsibility, and to get involved in working towards a sustainable future; and

WHEREAS, our community is deeply concerned about the impact of climate change and the future health and wellbeing of our planet and believes energy efficiency and natural resource conservation are important elements to combat climate change; and

WHEREAS, the first Earth Hour event was on March 9, 2007 where more than 2.2 million individuals and 2,000 business turned out their lights for one hour during the first Earth Hour event. Since then it has grown to engage more than 7,000 cities and towns worldwide. This year marks the 10th year of the annual event; and

WHEREAS, hundreds of millions of people participated, joining iconic landmarks from around the world that went dark by turning out their nonessential lights in the largest climate change event of all time. People all over the world showed that they were committed to joining the unified global movement in fighting the climate crisis; and

WHEREAS, Earth Hour is both an international and local symbolic event organized by the World Wildlife Fund to raise awareness about climate change issues, to encourage businesses, individuals and government to take actions to reduce their carbon emissions and their impact on the environment in their daily lives and operations; and

WHEREAS, March 19, 2016 at 8:30 p.m. local time World Wildlife Fund is asking individuals, businesses, governments and organizations around the world to turn off all nonessential lighting for one hour, Earth Hour, to make a global statement of concern about climate change and to demonstrate their commitment to finding solutions.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CAMDEN COUNTY BOARD OF COUNTY COMMISSIONERS that the City of St. Marys, City of Kingsland, City of Woodbine, Camden County Board of County Commissioners and the St. Marys EarthKeepers hereby declare by Joint Proclamation **March 19, 2016**, beginning at 8:30 p.m., for one hour, **Earth Hour 2016**.

Together we can make a difference.

PROCLAIMED this ____ day of March, 2016,

St. Marys EarthKeepers

City of Kingsland

Chair

City of St. Marys

Mayor

City of Woodbine

Mayor

Camden County Board of County Commissioners

Mayor

Chair

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 1

SUBJECT: Approval of the draft 2016 Capital Improvement Element (CIE) of the Comprehensive Plan for Camden County by resolution.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: February 24, 2016

COMMISSION ACTION REQUESTED ON: March 8, 2016

PURPOSE:

To request that the Board of Commissioners:

- a. Approve the draft 2016 CIE to be forwarded to the Coastal Regional Commission and the Department of Community Affairs for review and comment.

HISTORY:

- 1. The CIE is required to be updated annually in order to be considered to be a "Qualified Local Government" for grant applications.

FACTS & ISSUES:

- 1. The draft CIE consist of a Short Term Work Program and an Impact Fee Financial Report.
- 2. Staff's has provided updates to the document to reflect anticipated projects and fees collected during the past fiscal year.
- 3. Once the Coastal Regional Commission and Department of Community Affairs reviews the document it will be brought back to the BOC for final adoption.

OPTIONS:

- 1. Approve the draft 2016 Capital Improvement Element (CIE) of the Comprehensive Plan for Camden County by resolution.
- 2. Approve with conditions
- 3. Deny the request.
- 4. Table this item.

DEPARTMENT RECOMMENDED ACTION:

- 1. Planning and Development Staff recommends approval of the draft 2016 CIE which includes the Short Term Work Program and Impact Fee Financial Report.

DEPARTMENT:

Prepared by:

Eric Landon

Director, Planning & Development

IF APPLICABLE:

County Attorney Review:

John S. Myers

Attorney John S. Myers

Georgia, Camden County

Transmittal Resolution
Capital Improvements Element
Camden County, Georgia

WHEREAS, Camden County adopted a Capital Improvements Element as an amendment to the *Camden County Comprehensive Plan*; and

WHEREAS, Camden County has prepared a 2016 Annual Update to the adopted Capital Improvements Element; and

WHEREAS, the Capital Improvements Element 2016 Annual Update was prepared in accordance with the “Development Impact Fee Compliance Requirements” and the “Minimum Planning Standards and Procedures for Local Comprehensive Planning” adopted by the Board of Community Affairs pursuant to the Georgia Planning Act of 1989, and a duly advertised Public Hearing was held on March 8, 2016 at the 6:00 P.M. Camden County Board of Commissioners Meeting at 200 East Fourth Street, Courthouse Square Government Services Complex, Upstairs, Woodbine, GA

BE IT THEREFORE RESOLVED, that the Board of Commissioners of Camden County does hereby submit the Draft Capital Improvements Element 2016 Annual Update, including the Draft 2016 Short Term Work Program, and the Development Impact Fee Financial Report for Fiscal Year 2014-2015 to the Coastal Georgia Regional Commission for Regional and State review, in compliance with the Development Impact Fee Compliance Requirements.

Adopted this 8th day of March 2016

BY: _____, Chairman

ATTEST: _____, County Clerk

DRAFT

**Capital Improvements Element
2016 Annual Update:**

**Financial Report &
Short Term Work Program**

Camden County, GA
March 8, 2016

2016 Camden County CIE

This Capital Improvements Element Annual Update has been prepared based on the rules and regulations pertaining to impact fees in Georgia, as specified by the Development Impact Fee Act (DIFA) and the Department of Community Affairs (DCA).

The Annual Update includes: 1) An updated 5 year schedule of improvements known as the Short Term Work Program, and 2) the annual Financial Report on impact fees required under O.C.G.A. 36-71-8.

This Annual Update itself is based on the Camden County Capital Improvements Element, as adopted by the County on May 15, 2008.

Short Term Work Program

The Short Term Work Program (STWP) is included in this document as specified by DCA.

According to DCA's requirements, the STWP must include:

- A brief description of the activity;
- Timeframe for undertaking the activity;
- Responsible party for implementing the activity;
- Estimated cost (if any) of Implementing the activity; and,
- Funding source(s), if applicable.

All of this information appears in the Short Term Work Program portion of this document.

Financial Report

The Financial Report included in this document is based on the requirements of DIFA, specifically:

“As part of its annual audit process, a municipality or county shall prepare an annual report describing the amount of any development impact fees collected, encumbered, and used during the preceding year by category of public facility and service area.”

The required financial information for each public facility category appears in the financial tables of the document.

The County's fiscal year runs from July 1 through June 30.

IMPACT FEE FINANCIAL REPORT - CAMDEN COUNTY, GA

Fiscal Year 2014-2015

Camden County, GA	Annual Impact Fee Financial Report - Fiscal Year 2014-2015								
Public Facility	Parks & Recreation	Library	Sheriff's Office	Fire	EMA	EMS	Roads	Admin-istration	TOTAL
Service Area	County-wide	County-wide	County-wide	Unincorporated County	County-wide	County-wide	County-wide		
Impact Fee Fund Balance July 1, 2014	\$ 26,929.37	\$ 9,835.52	\$ 8,165.63	\$ 76,188.07	\$ 609.93	\$ 886.08	\$ 40,689.59	\$ 4,961.26	\$ 168,265.45
Impact Fees Collected (July 1, 2014 through June 30, 2015)	5,625.90	2,054.70	1,499.01	14,174.38	112.08	162.78	7,761.69	941.76	\$ 32,332.30
Subtotal: Fee Accounts	\$ 32,555.27	\$ 11,890.22	\$ 9,664.64	\$ 90,362.45	\$ 722.01	\$ 1,048.86	\$ 48,451.28	\$ 5,903.02	\$ 200,597.75
Accrued Interest	31.91	11.65	9.47	88.57	0.71	1.03	47.49	5.79	\$ 196.61
(Impact Fee Refunds)	-	-	-	-	-	-	-	-	\$ -
(Expenditures)	-	-	-	-	-	-	-	-	\$ -
Impact Fee Fund Balance June 30, 2015	\$ 32,587.18	\$ 11,901.87	\$ 9,674.11	\$ 90,451.02	\$ 722.72	\$ 1,049.89	\$ 48,498.77	\$ 5,908.81	\$ 200,794.36
Impact Fees Encumbered	\$ 32,587.18	\$ 11,901.87	\$ 9,674.11	\$ 90,451.02	\$ 722.72	\$ 1,049.89	\$ 48,498.77		\$ 194,885.55

Public Facility: Parks & Recreation									
Service Area: County-wide									
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
New Park A (acres)	50	2016	2016	\$1,000,000.00	100.0%	\$1,000,000.00			
New Park B (acres)	50	2025	2025	\$1,000,000.00	100.0%	\$1,000,000.00			
New Park C (acres)	33	2030	2030	\$652,000.00	100.0%	\$652,000.00			
Ball Fields	4	tba	tba	\$1,364,000.00	100.0%	\$1,364,000.00			
Basketball Courts	3	tba	tba	\$126,000.00	90.0%	\$113,400.00			
Boat Ramps	2	tba	tba	\$650,000.00	100.0%	\$650,000.00			
Fishing Ponds	2	tba	tba	\$1,000,000.00	65.0%	\$650,000.00			
Football Field	1	tba	tba	\$462,000.00	70.0%	\$323,400.00			
Indoor Courts	2	tba	tba	\$500,000.00	65.0%	\$325,000.00			
Multi-use Field	1	tba	tba	\$300,000.00	70.0%	\$210,000.00			
Pavilions/Shelters	3	tba	tba	\$123,600.00	90.0%	\$111,240.00			
Playgrounds	2	tba	tba	\$320,000.00	65.0%	\$208,000.00			
Pool	1	tba	tba	\$2,000,000.00	70.0%	\$1,400,000.00			
Racquetball Courts	2	tba	tba	\$5,600.00	65.0%	\$3,640.00			
Running Track	1	tba	tba	\$230,000.00	70.0%	\$161,000.00			
Soccer Fields	6	tba	tba	\$2,730,000.00	90.0%	\$2,457,000.00			
Tennis Courts	2	tba	tba	\$110,000.00	65.0%	\$71,500.00			
Trails	2	tba	tba	\$500,000.00	65.0%	\$325,000.00			
Volleyball Court	1	tba	tba	\$28,000.00	70.0%	\$19,600.00			
				\$13,101,200.00		\$11,044,780.00	\$0.00	\$32,587.00	0.2950%

Public Facility: Library									
Service Area: County-wide									
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
New Library (square feet)	15,071	2023	2023	\$2,320,958.66	100.0%	\$2,320,958.66			
Collection materials	2,558	2008	2008	\$76,542.68	88.8%	\$67,967.65			
Collection materials	2,630	2009	2009	\$78,678.43	88.8%	\$69,891.12			
Collection materials	2,704	2010	2010	\$80,901.52	88.8%	\$71,870.75			
Collection materials	2,436	2011	2011	\$72,893.38	88.0%	\$64,181.80			
Collection materials	2,496	2012	2012	\$74,691.08	88.1%	\$65,819.88			
Collection materials	2,558	2013	2013	\$76,530.81	88.2%	\$67,498.88			
Collection materials	2,621	2014	2014	\$78,413.59	88.3%	\$69,219.84			
Collection materials	2,685	2015	2015	\$80,340.48	88.4%	\$70,983.78			
Collection materials	2,450	2016	2016	\$73,298.73	87.6%	\$64,216.05			
Collection materials	2,503	2017	2017	\$74,887.48	87.7%	\$65,687.53			
Collection materials	2,558	2018	2018	\$76,539.64	87.8%	\$67,194.06			
Collection materials	2,614	2019	2019	\$78,196.11	87.9%	\$68,731.90			
Collection materials	2,671	2020	2020	\$79,917.47	88.0%	\$70,306.22			
Collection materials	2,460	2021	2021	\$73,601.39	87.3%	\$64,238.33			
Collection materials	2,508	2022	2022	\$75,045.08	87.4%	\$65,569.89			
Collection materials	2,558	2023	2023	\$76,546.01	87.4%	\$66,930.56			
Collection materials	2,608	2024	2024	\$78,044.87	87.5%	\$68,316.19			
Collection materials	2,660	2025	2025	\$79,602.07	87.6%	\$69,731.96			
Collection materials	2,713	2026	2026	\$81,158.31	87.7%	\$71,173.83			
Collection materials	2,767	2027	2027	\$82,774.01	87.8%	\$72,646.93			
Collection materials	2,821	2028	2028	\$84,389.92	87.9%	\$74,147.33			
Collection materials	2,877	2029	2029	\$86,066.46	87.9%	\$75,680.07			
Collection materials	1,623	2030	2030	\$48,574.12	82.3%	\$39,965.85			
				\$4,088,592.30		\$3,872,929.05	\$0.00	\$11,901.87	0.3073%

Public Facility: Fire Protection									
Service Area: Unincorporated County									
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
Station 19 (square feet)	8,000	2008	2008	\$1,400,000.00	0.0%	\$0.00			No impact fee funding allowed
Station 20 (square feet)	8,500	2010	2010	\$1,572,500.00	23.2%	\$364,654.30			
Training Tower (square feet)	8,000	2012	2012	\$975,000.00	100.0%	\$975,000.00			
Future Station A (square feet)	8,000	2017	2017	\$1,480,000.00	100.0%	\$1,480,000.00			
Future Station B (square feet)	5,280	2020	2020	\$976,800.00	100.0%	\$976,800.00			
Engine	1	2008	2008	\$350,000.00	100.0%	\$350,000.00			
Ladder Platform	1	2008	2008	\$1,250,000.00	100.0%	\$1,250,000.00			
Tanker	1	2008	2008	\$175,000.00	100.0%	\$175,000.00			
Engine	1	2010	2010	\$375,000.00	100.0%	\$375,000.00			
Ladder Platform	1	2010	2010	\$1,250,000.00	100.0%	\$1,250,000.00			
Tanker	1	2010	2010	\$175,000.00	100.0%	\$175,000.00			
Heavy Vehicle	1	2012	2012	\$591,666.67	100.0%	\$591,666.67			
Heavy Vehicle	1	2017	2017	\$591,666.67	100.0%	\$591,666.67			
Heavy Vehicle	1	2017	2017	\$591,666.67	100.0%	\$591,666.67			
Heavy Vehicle	1	2020	2020	\$591,666.67	100.0%	\$591,666.67			
Heavy Vehicle	1	2020	2020	\$591,666.67	100.0%	\$591,666.67			
Heavy Vehicle	1	2025	2025	\$591,666.67	100.0%	\$591,666.67			
Heavy Vehicle	1	2025	2025	\$591,666.67	100.0%	\$591,666.67			
				\$14,120,966.67		\$11,513,120.96	\$0.00	\$90,451.00	0.7856%

Public Facility: Sheriff's Office									
Service Area: County-wide									
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
Expansion (square feet)	19,046	2015	2015	\$3,542,630.40	31.0%	\$1,097,302.66			
Expansion (square feet)	20,729	2024	2024	\$3,855,594.00	100.0%	\$3,855,462.99			
				\$7,398,224.40		\$4,952,765.65	\$0.00	\$9,674.11	0.1953%

Public Facility:		Emergency Medical Services							
Service Area:		County-wide							
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
Future Station A (square feet)	1,000	2017	2017	\$185,000.00	100.0%	\$185,000.00			In conjunction with Fire Station construction
Future Station B (square feet)	713	2020	2020	\$131,905.00	100.0%	\$131,905.00			In conjunction with Fire Station construction
Ambulance	1	2008	2008	\$125,000.00	100.0%	\$125,000.00			
				\$441,905.00		\$441,905.00	\$0.00	\$1,049.89	0.2376%

Public Facility:		Emergency Management Agency							
Service Area:		County-wide							
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
Expansion (square feet)	1,625	2018	2018	\$300,694.74	100.0%	\$300,694.74			
				\$300,694.74		\$300,694.74	\$0.00	\$722.72	0.2404%

Public Facility:		Roads							
Service Area:		County-wide							
Project Description	Units	Project Start Date	Project End Date	Local Cost of Project	Maximum Percentage of Funding from Impact Fees	Maximum Funding Possible from Impact Fees	Impact Fees Expended	Impact Fees Encumbered	Status/Remarks
Kingsland Bypass	n/a	tba	tba	\$11,005,845.00	92.4%	\$10,169,143.33			
Horse Stamp Church Road	n/a	tba	tba	\$3,458,315.52	97.9%	\$3,385,136.14			
				\$14,464,160.52		\$13,554,279.48	\$0.00	\$48,498.77	0.3578%

Project or Activity	2016	2017	2018	2019	2020	Responsible Party	Cost Estimate	Funding Source
POPULATION GROWTH								
Guide new development according to existing infrastructure.	X	X	X	X	X	Planning & Development	Staff Time	General Fund
ECONOMIC DEVELOPMENT								
Coordinate with and support local development organizations, such as the Chamber, Joint Development Authority, etc.	X	X	X	X	X	Administration	Staff Time	General Fund
Inventory and promote natural, historic, cultural and recreational resources that will promote Camden County as a tourist destination.	X					Planning & Development	Staff Time	General Fund
Adopt and implement community appearance ordinances—for landscaping, litter and design control, corridor management, and the clean-up of dilapidated properties, etc.	X					Planning & Development	Staff Time	General Fund
HOUSING								
Refer to Housing Inventory of Unincorporated Camden County (2005) to implement tools to encourage affordable housing.		X				Planning & Development, & Strategic Planning	Staff Time	General Fund
Explore potential developers to coordinate with to build affordable housing	X	X	X	X	X	Planning & Development	Staff Time	General Fund
Reduce the number of mobile homes by making affordable housing an option.	X	X	X	X	X	Administration, Strategic Planning	Variable	General Fund

Project or Activity	2016	2017	2018	2019	2020	Responsible Party	Cost Estimate	Funding Source
HOUSING continued								
Explore programs available for affordable housing	X	X	X	X	X	Administration, Strategic Planning	Staff Time	General Fund, Fed.& State Funds
Consider hiring a housing director or some other staff capacity to develop and encourage affordable housing.			X	X		Administration, Strategic Planning	Staff Time	General Fund
NATURAL AND CULTURAL RESOURCES								
Adopt Georgia Historic Preservation Division’s model ordinance requiring the protection of locally designated historic properties and districts.	X					Planning & Development & Strategic Planning	Staff Time	General Fund
Apply for the National and State Register of Historic Places Designation for buildings of historic significance.		X				Planning & Development & Strategic Planning	Staff Time	General Fund
Adopt Georgia Historic Preservation Division’s model design standards for infill and material changes to historic properties or districts to maintain historic integrity and significance.		X				Planning & Development & Strategic Planning	Staff Time	General Fund
Adopt corridor overlay districts for prominent roads in the County require the preservation of existing trees in landscaped buffers.	X	X	X	X	X	Planning & Development	Staff Time	General Fund

Project or Activity	2016	2017	2018	2019	2020	Responsible Party	Cost Estimate	Funding Source
NATURAL AND CULTURAL RESOURCES continued								
Survey and inventory natural and cultural resources within the County	X					Planning & Development	Staff Time	General Fund
Protect any previously undisturbed marsh hammocks.	X	X	X	X	X	Planning & Development	Variable	Property owner's participation, Grants
Require or provide incentives for new development to conserve and protect open space and greenspace within subdivisions.	X	X	X	X	X	Planning & Development	Variable	General Fund
COMMUNITY FACILITIES AND SERVICES								
Implement a five-year capital improvements program, a long-range program for developing or improving public facilities that brings predictability to the extent of public facility expansions.	X	X	X	X	X	All Departments	Staff Time	General Fund
Prepare a long-range Parks & Recreation Master Plan	X	X	X	X	X	PSA	Staff Time	General Fund
Explore co-locating community facilities, i.e., sheriff and fire departments, as well as meeting spaces for training, voting, etc.	X	X	X	X	X	Administration, Strategic Planning	Variable	General Fund
Conduct a location-needs study for community facilities for future development.	X	X	X	X	X	Strategic Planning	Variable	General Fund

Project or Activity	2016	2017	2018	2019	2020	Responsible Party	Cost Estimate	Funding Source
COMMUNITY FACILITIES AND SERVICES continued								
Purchase/Construct Fire Station #20				X		Strategic Planning	\$1,572,500	23% Impact Fees, General Fund, SPLOST
Purchase/Construct Fire Training Tower				X		Strategic Planning	\$975,000	100% Impact Fees
Purchase an engine		X		X		Strategic Planning	\$800,000	100% Impact Fees
Purchase a ladder platform		X		X		Strategic Planning	\$2,500,000	23% Impact Fees, General Fund, SPLOST
Purchase a tanker			X			Strategic Planning	\$225,000	100% Impact Fees
Purchase a heavy vehicle for Fire		X				Strategic Planning	\$591,667	100% Impact fees
Maintain ISO rating of 4	X	X	X	X	X	EMS	Staff Time	General Fund
Purchase a heavy vehicle for Fire			X			Strategic Planning	\$591,667	100% Impact fees
Purchase library collection materials	X	X	X	X	X	Administration	\$460,226	89% Impact fees, Gen-eral Fund
Manage future water system	X	X	X			Planning & Development	Variable	General Fund, SPLOST
Build and utilize a fleet maintenance and office facility.		X	X			Public Works	Staff Time	General Fund

Project or Activity	2016	2017	2018	2019	2020	Responsible Party	Cost Estimate	Funding Source
COMMUNITY FACILITIES AND SERVICES continued								
Maintain ditch systems to manage stormwater drainage.	X	X	X	X	X	Public Works	Staff Time	General Fund
Build new ditches to facilitate increased stormwater management.	X	X	X	X	X	Public Works	Staff Time	General Fund
Continue strategic planning for water and sewer needs	X	X	X	X	X	Administration, Planning & Development, EMS, Strategic Planning	Staff Time	General Fund
TRANSPORTATION								
Construct roads with consideration to fire, police and other emergency services for future developments	X	X	X	X	X	Public Works	Variable	General Fund, DOT Funds
Purchase paver and add staff to Public Works Department accordingly	X	X	X	X	X	Administration, Public Works	TBD	General Fund
Pave un-paved roads	X	X	X	X	X	Public Works	Variable	General Fund, SPLOST
Increase staff capacity for Road Department to meet needs beyond maintenance	X	X	X	X	X	Public Works	Staff Time	General Fund

Project or Activity	2016	2017	2018	2019	2020	Responsible Party	Cost Estimate	Funding Source
INTERGOVERNMENTAL COORDINATION								
Continue coordinated emergency planning efforts with Naval Submarine Base Kings Bay	X	X	X	X	X	Administration, Fire Rescue, EMS	Staff Time	General Fund, Federal funds, GEMA
Coordinate with Chamber and other entities as the County becomes a Metropolitan Statistical Area; will need to create a Metropolitan Planning Organization					X	Administration, Planning & Development, Strategic Planning	Staff time, Chamber, JDA, Cities	General Fund
Coordinate infrastructure and communication improvements with surrounding counties - Brantley, Charlton, Glynn, Wayne, etc. - as needed or desired	X	X	X	X	X	Administration, Strategic Planning, Planning & Development, EMS/ Fire, EMA	Staff time	General Fund, State funds, GEMA
Work in conjunction with neighboring jurisdictions to implement the Joint Comprehensive Plan	X	X	X	X	X	Administration, Planning & Development	Staff Time	General Fund
Continue coordinating with City of Kingsland on Fire Services Agreement	X	X	X	X	X	Administration, Fire Rescue	Staff Time	General Fund
Implement Public Safety Communications Plan (public works, school board, sheriff, police, fire, EMS) with Cities	X	X				Public Safety	\$30,000,000	General Fund, Bonds, Grants
Implement County-wide initiative for water	X	X	X	X	X	Administration	Staff Time, Cities	General Fund, Cities' general funds, GEMA
Coordinate emergency planning services with the Cities	X	X	X	X	X	Public Safety	Staff Time	General Fund

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 2

SUBJECT: Appointments to the Spaceport Camden Steering Committee

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: March 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: March 8th

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the appointment of a member to the Spaceport Camden Steering Committee.

HISTORY:

1. Previously during the special called meeting held on September 17th, the Board approved the initial steps for the formation of the Spaceport Steering Committee.
2. At that time, Coastal Regional Commission Executive Director Allen Burns was unanimously appointed by the Board to serve as Chair of said Committee, as well as to assist staff with the structuring and parameters of forming the committee.

FACTS & ISSUES:

1. The Board authorized the County Administrator to facilitate the structuring of the Spaceport Camden Steering Committee.
2. After further review, during the regular meeting of January 19th staff recommended the appointment three (3) members to the Spaceport Camden Steering Committee. Additionally, during the February 23rd regular meeting the Board voted unanimously for one (1) member.
3. At this time staff is recommending the appointment of one (1) member to the Spaceport Camden Steering Committee:
 - Craig Root

OPTIONS:

1. Motion to appoint the following member to the Spaceport Camden Steering Committee: Craig Root
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends approval of this item.

DEPARTMENT:

Prepared by:

Steve Howard,
County Administrator**IF APPLICABLE:**

County Attorney Review:

*N/A***IF APPLICABLE:**

Finance Review:

N/A

CRAIG ROOT

117 Osborne Street

St. Marys, Georgia 31558

(912) 882-6262

Summary Over 40 years experience in Business Management, Urban Design and Land Use Planning. Formerly served as County Administrator, Senior Planner and Planning Consultant. Currently own and operate Vista Outdoor Corporation. Experienced in public administration, personnel management, land use planning (private and public), marketing and business development.

Employment

President/Owner. Founded and manage operations of two companies in St. Marys:

- **Vista Outdoor Corporation** – owns and operates over 200 outdoor advertising displays primarily in Camden County, Georgia and Nassau County, Florida; **1984 - present**
- **Satilla Planning, Inc.** - provided land planning and landscape design services to public, commercial and residential clients. Projects ranged from master planning for 2,000+ acre retirement community to landscape plans for individual homes. Also provided land use planning, hurricane evacuation planning and management services to cities and counties in Georgia and North Carolina; **1981 – 1996.** Current activity is limited to select private consulting projects and personal real estate investment and development.

Director Southeastern Bank. Serve on the Board and the Credit/Loan, Nominating, Data Processing, and Compensation Committees. **2008- Present**

County Administrator. Served as Camden County, Georgia's first administrator, overseeing the activities and capital improvements of the County government in preparation for the growth associated with Kings Bay Naval Submarine Base. **1979 - 1981**

Land Use Planner. Served in planning capacities for two metropolitan Chicago municipalities, a southern Illinois regional planning commission and Coastal Area Planning and Development Commission; Brunswick, Georgia. **1970 - 1979**

Education B.A., Design; Southern Illinois University, Carbondale, Illinois; 1975

Community

- Coastal Area District Development Authority; Board of Directors, 1989 – present; past Chairman for two terms and Executive Committee 1994-present
- Coastal Georgia Regional Development Center now the Coastal Regional Commission; Board of Directors 1989 - present; past Chairman, Vice-Chairman, and Secretary
- Georgia Small Business Administration Advisory Council (appointed 3/98 by SBA Administrator)
- Woodbine Crawfish Festival Committee; Past Chairman, Executive Committee and Treasurer 1991 - 2008
- St. Marys Downtown Development Authority, 2003-2012; Past Chairman
- Outdoor Advertising Association of Georgia; Board of Directors 2003- present; current Treasurer and Executive Committee
- Woodbine Downtown Development Authority; Chairman, 1991 - 2001
- Woodbine 2000 (city development task force); Chairman, 1991 - 2000
- Greater Jacksonville USO; Vice President, 1986 - 1991
- St. Marys Tourism Council; President, 1990 - 1991
- Camden Medical Center Governing Board; 1990 - 1994
- Camden-Kings Bay Chamber of Commerce; Charter board member and past Treasurer 1986 - Present

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 3

SUBJECT: First reading of the amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: March 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: February 23rd

PURPOSE:

To request that the Board of Commissioners:

- a. To waive the first reading of the amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

HISTORY:

- 1. As you may recall, during the 2015 legislative session, the General Assembly passed HB 192 which changed the use of county issued purchasing cards (p-cards) and credit cards by county elected officials.

FACTS & ISSUES:

- 1. Prior to the effective date of January 1, 2016, the Board adopted a Purchasing Card and Credit Card Policy for Camden County Elected Officials.
- 2. Additionally, each elected official has signed the User Agreement for County Elected Officials whom use a County purchasing card or credit card.
- 3. As recommended by ACCG, the attached model ordinance will be an addition to Chapter 2, Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.
- 4. Next steps in the process is an final public hearing, followed by the consideration of the second reading & adoption of the ordinance on Tuesday, March 22nd.

OPTIONS:

- 1. Motion to approve this item.
- 2. Motion to deny this item.
- 3. Motion to table this item.

4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Waive the First Reading of the amendments to the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, Purchasing Card and Credit Card Ordinance for Camden County Elected Officials.

DEPARTMENT:

Prepared by:

*Kathryn Bishop,
County Clerk*

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Mike Fender, Director

CAMDEN COUNTY BOARD OF COMMISSIONERS

PUBLIC NOTICE OF FIRST READING

INTENT TO AMEND THE OFFICIAL CODE OF CAMDEN COUNTY, GEORGIA, CHAPTER 2 ADMINISTRATION, ARTICLE 2 BOARD OF COMMISSIONERS, WITH THE ADDITION OF SECTION 35 - PURCHASING CARD AND CREDIT CARD ORDINANCE FOR CAMDEN COUNTY ELECTED OFFICIALS.

The Camden County Board of Commissioners hereby gives this public notice of their intent to amend the Official Code of Camden County, Georgia, Chapter 2 Administration, Article 2 Board of Commissioners, addition of Section 35, *Purchasing Card and Credit Card Ordinance for Camden County Elected Officials*.

The passage of said amendment is subject to the following event:

First reading of the amendments to the ordinance is to be held on Tuesday, March 8, 2016 at the scheduled meeting of the Board of County Commissioners at 6:00 PM.

To view the full text of the amendments contact the Office of the County Clerk, in Woodbine, GA, between the hours of 8 a.m. and 5 p.m. Monday through Friday.

Camden County Board of County Commissioners

Run Legal Ad on the following dates: February 25, 2016 & March 3, 2016

**CAMDEN COUNTY
BOARD OF COUNTY COMMISSIONERS**

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing shall be held at the Camden County Government Services Complex, 200 East Fourth Street, Courthouse Square, Second Floor, Room 252, Woodbine, GA 31569, on Tuesday, March 8, 2016 at 6:00 p.m. before the Board of County Commissioners to consider and receive public comment on amendments to the Official Code of Camden County, Georgia, Chapter 2 - Administration, Article 2 Board of County Commissioners, addition of Section 35, *Purchasing Card and Credit Card Ordinance for Camden County Elected Officials*,

For further information contact the Office of the County Clerk, in Woodbine, GA, between the hours of 8 a.m. and 5 p.m., Monday through Friday.

Camden County Board of County Commissioners

Official Code of Camden County, Georgia Chapter 2, addition of Section 2-35
Purchasing Card and Credit Card Ordinance for Camden County Elected Officials

WHEREAS, effective January 1, 2016, O.C.G.A. § 36-80-24 prohibits county elected officials from using government purchasing cards and government credit cards unless the county governing authority authorizes the issuance of such cards by public vote and has promulgated specific policies regarding the use of such cards;

WHEREAS, the Camden County Board of Commissioners promulgates this ordinance as the official policy of Camden County.

NOW, THEREFORE, BE IT ORDAINED that the following ordinance be adopted by the Camden County Board of Commissioners to be effective January 1, 2016.

I. Intent and Scope

This ordinance is intended to comply with the policy requirements of O.C.G.A. § 36-80-24 regarding the use of County issued government purchasing cards and credit cards.

II. Definitions

- A. "Authorized elected official" means an elected official designated by public vote of the Board of Commissioners to receive a county issued government purchasing card or credit card.
- B. "Card Administrator" means the purchasing card and credit card administrator designated by the Camden County Board of Commissioners.
- C. "County" means Camden County and/or the Board of Commissioners
- D. "County purchase card," "county p-card" or "county credit card" means a financial transaction card issued by any business organization, financial institution, or any duly authorized agent of such organization or institution, used by a County official to purchase goods, services and other things of value on behalf of the County.
- E. "Financial transaction card" means an instrument or device as the term is defined in O.C.G.A. § 16-9-30(5).
- F. "User agreement" means the required agreement between the Board of Commissioners and the authorized elected officials which restricts the use of a county purchasing card or credit card.

III. Designated Elected Officials

The County, in its discretion, may authorize specific county elected officials to use a county purchasing card or credit card by adoption of a resolution in a public meeting.

No authorized elected official may use a county purchasing card or credit card until and unless he or she has executed the County's purchasing card and credit card user agreement.

The County will not make payments to any business organization, financial institution, or any duly authorized agent of such organization or institution, for amounts charged by an elected official to any purchasing cards or credit cards that are not issued pursuant to this ordinance or for any purchases that are not authorized by this ordinance.

IV. Card Administrator

The Board of Commissioners shall designate a County purchasing card and credit card administrator. The appointed administrator shall be the Purchasing Officer. The responsibilities of the Card Administrator include, but are not limited to:

- a. Manage County issued purchasing cards and credit cards.
- b. Serve as the main point of contact for all County purchasing card and credit card issues.
- c. Serve as liaison to the elected officials authorized to use a purchasing card or credit card and their staff, as well as to the issuer of the purchasing card or credit card.
- d. Provide training on card policies and procedures to the elected officials authorized to use a purchasing card or credit card and their staff.
- e. Develop internal procedures to ensure timely payment of cards.
- f. Assist authorized elected officials to dispute transactions when necessary.
- g. Establish internal procedures to ensure compliance with this ordinance, County procurement ordinances and policies, County purchasing card and credit card user agreements, applicable agreements with the business organization, financial institution, or any duly authorized agent of such organization or institution, issuing card, and state law, specifically, O.C.G.A. §§ 16-9-37 and 36-80-24.
- h. Document internal controls, audits and other measures to prevent and detect misuse or abuse of the cards.
- i. Audit and reconcile transactions monthly.
- j. Maintain records for at least seven years or as otherwise provided by the County's record retention policy.

V. Use of Cards

- A. **Authorized Purchases.** County purchase cards and credit cards may be used to purchase goods and services directly related to the public duties of the authorized elected official only. All purchases are subject to the terms of this ordinance, the County purchasing card and credit card user agreement, county procurement policies and ordinances, and the adopted budget.

Only authorized elected officials may use a County purchase card or credit card for purchases or payments. The cards, and use of the cards, are not transferrable to employees. The authorized elected official shall use care to ensure that others do not have access to the card account number, expiration date and security code.

- B. **Unauthorized Purchases.** County purchasing cards and credit cards shall not be used for goods and services not directly related to the official responsibilities of the authorized elected official. Additionally, cards shall not be used to avoid compliance with the County's purchasing ordinances and procedures, to purchase goods and services that are not approved in the County's budget or to make purchases not in compliance with the County purchasing policy, purchasing card ordinance, or credit card user agreement.
- C. **Receipts and Documentation.** Receipts, invoices and other supporting documentation of all purchases made with a county purchasing card or credit card shall be obtained and maintained by the authorized county elected official for five years or as otherwise provided by the County's record retention policy. If an original or duplicate cannot be produced, a sworn affidavit of the authorized elected official may be substituted. The documentation must include the supplier or merchant information (i.e., name and location), quantity, description, unit price, total price, price paid without sales tax and an explanation of the purchase sufficient to show that the expense was in the performance of official County duties.
- D. **Public Records.** All receipt and other documentation of purchases are public records and subject to the requirements of O.C.G.A. § 50-18-70 *et seq.*

VI. Review of Purchases and Audit. Proper documentation of purchases, internal controls and other measures prevent and allow detection to misuse or abuse of County issued purchase cards and credit cards. Authorized elected officials and staff that process payments under this program shall cooperate and comply with the procedures established by the County.

- A. **Review of Purchases.** All purchases shall be reviewed in accordance with the County's purchasing and credit card policies and procedures.
- B. **Audits.** The Card Administrator shall perform an annual review of the card program to ensure adequacy of internal policies and procedures, cardholder spending limits, monthly reconciliation procedures and documentation for transactions. Elected officials and staff shall cooperate with such review.

VII. Violations.

- a. An elected official shall reimburse the County for any purchases made with a County issued purchase card or credit card in violation of this ordinance or the user agreement.
- b. In the discretion of the county governing authority, failure to comply with the procedures outlined in this ordinance may result in:
 - i. A warning;
 - ii. Suspension of the elected official's authority to use a County purchase card or credit card; or
 - iii. Revocation of the elected official's authority to use a County i purchase card or credit card.
- c. Nothing in this ordinance shall preclude the county governing authority from referring misuse of a purchase card or credit card for prosecution to the appropriate authorities.

Adopted this _____ day of _____, 2015

CAMDEN COUNTY BOARD OF COMMISSIONERS

James H. Starline, Chairman

Attest: _____
Katie Bishop, County Clerk

CAMDEN COUNTY BOARD OF COMMISSIONERS

AGENDA ITEM: 4

SUBJECT: First Reading of amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

- (X) Recommendation
- (X) Policy Discussion
- () Status Report
- (X) Action Item
- () Other

DATE: March 01, 2016

BUDGET INFORMATION:

REVENUES: pending outcome – could provide additional revenue back to curbside billing

EXPENSES: pending outcome – approximately \$4,600 per year currently

FUNDING SOURCE: Curbside Collection Fund

COMMISSION ACTION REQUESTED ON: March 08, 2016

PURPOSE:

To request that the Board of Commissioners:

- a. Waive the First Reading of amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

HISTORY:

1. Poverty exemptions have been given for curbside residents as approved based on the schedule from DFACS for many years.
2. There is a need to establish income levels for determining poverty levels and the federal poverty guidelines is a good indicator.
3. The last sentence in question of the current ordinance under the section 50-8 is stated as follows: This exemption is intended for persons that own the service property, are living at the residence, and can be verified as an indigent (or extremely low income) person by the county DFACS office.

FACTS & ISSUES:

1. This year, the number of exempt status customers went from 125 applications to 69 applications for exemption this year.
2. If all 69 were granted exemptions, it could cost as much as \$4,600.
3. Attached is the current ordinance section 50-8 and the current Federal Poverty Guidelines for the current calendar year, 2016.
4. The new suggested wording for the last sentence in question of the current ordinance, section 50-8 is as follows: This exemption is intended for persons that own the service property, are living at the

residence, and can be verified as an indigent person by the annual federal poverty guidelines schedule.

5. Next steps in the process is an final public hearing, followed by the consideration of the second reading & adoption of the amendments on Tuesday, March 22, 2016.

OPTIONS:

1. Motion to Waive the First Reading of amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.
2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. Staff recommends waiving the First Reading of amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

DEPARTMENT:

Prepared by:

Mike Fender, Director

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

N/A

Proposed Changes

**Amendments to the Official Code of Camden County, Georgia
Chapter 50 Solid Waste
Article I. Residential Curbside Collection
Sec. 50-8. Exemptions**

Sec. 50-8. Exemptions.

Exemptions from the curbside collection service may be developed from time to time within the authority of this article and adjusted by the Camden County Board of Commissioners. Any customer seeking an exemption shall submit an application, form to be determined (*by the county*), seeking an exemption; if the exemption is granted, it shall be effective as of the date of application.

- (1) Indigent homeowners will receive an exemption for the full billing amount on a yearly basis. This exemption is intended for persons that own the service property, are living at the residence, and can be verified as an indigent person by the annual federal poverty guidelines schedule.
- (2) Residents of Cumberland Island and Little Cumberland Island are exempted from the curbside collection service requirements of this ordinance.
- (3) Vacant Dwellings: Once a property owner has properly notified the county that the dwelling is vacant; and the County has determined that the service for that certain vacant dwelling is not required due to the vacancy; the curbside collection service and the fee so associated with said service may be discontinued. It shall be the responsibility of the property owner to notify the County that service is no longer required due to vacancy as envisioned by county policy in regard to notification. Once the notification of vacancy has been verified by the County the discontinuance of service date shall be the date of proper notification received by the County and fees after the date of notification shall not be assessed.

Amendments to the Official Code of Camden County, Georgia
Chapter 50 Solid Waste
Article I. Residential Curbside Collection
Sec. 50-8. Exemptions

Sec. 50-8. Exemptions.

Exemptions from the curbside collection service may be developed from time to time within the authority of this article and adjusted by the Camden County Board of Commissioners. Any customer seeking an exemption shall submit an application, form to be determined (*by the county*), seeking an exemption; if the exemption is granted, it shall be effective as of the date of application.

- (1) Indigent homeowners will receive an exemption for the full billing amount on a yearly basis. This exemption is intended for persons that own the service property, are living at the residence, and can be verified as an indigent (or extremely low income) person by the county DFACS office.
- (2) Residents of Cumberland Island and Little Cumberland Island are exempted from the curbside collection service requirements of this ordinance.
- (3) Vacant Dwellings: Once a property owner has properly notified the county that the dwelling is vacant; and the County has determined that the service for that certain vacant dwelling is not required due to the vacancy; the curbside collection service and the fee so associated with said service may be discontinued. It shall be the responsibility of the property owner to notify the County that service is no longer required due to vacancy as envisioned by county policy in regard to notification. Once the notification of vacancy has been verified by the County the discontinuance of service date shall be the date of proper notification received by the County and fees after the date of notification shall not be assessed.

**CAMDEN COUNTY
BOARD OF COUNTY COMMISSIONERS**

NOTICE OF PUBLIC HEARING

Notice is hereby given that a public hearing shall be held at the Camden County Government Services Complex, 200 East Fourth Street, Courthouse Square, Second Floor, Room 252, Woodbine, GA 31569, on Tuesday, March 8, 2016 at 6:00 p.m. before the Board of County Commissioners to consider and receive public comment on amendments to the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

For further information contact the Office of the County Clerk, in Woodbine, GA, between the hours of 8 a.m. and 5 p.m., Monday through Friday.

Camden County Board of County Commissioners

CAMDEN COUNTY BOARD OF COMMISSIONERS

PUBLIC NOTICE OF FIRST READING

INTENT TO AMEND THE OFFICIAL CODE OF CAMDEN COUNTY, GEORGIA, CHAPTER 50 SOLID WASTE, ARTICLE I - RESIDENTIAL CURBSIDE COLLECTION, SECTION 8 EXEMPTIONS.

The Camden County Board of Commissioners hereby gives this public notice of their intent to amend the Official Code of Camden County, Georgia, Chapter 50 Solid Waste, Article I - Residential Curbside Collection, Section 8 Exemptions.

The passage of said amendment is subject to the following event:

First reading of the amendments to the ordinance is to be held on Tuesday, March 8, 2016 at the scheduled meeting of the Board of County Commissioners at 6:00 PM.

To view the full text of the amendments contact the Office of the County Clerk, in Woodbine, GA, between the hours of 8 a.m. and 5 p.m. Monday through Friday.

Camden County Board of County Commissioners

Run Legal Ad on the following dates: February 25, 2016 & March 3, 2016

CAMDEN COUNTY BOARD OF COMMISSIONERS
AGENDA ITEM: 5

SUBJECT: Approval of the Amended Resolution establishing the correction of the Qualifying Fees for the 2016 Elections for Camden County, Georgia

- Recommendation
- Policy Discussion
- Status Report
- Action Item
- Other

DATE: March 1, 2016

BUDGET INFORMATION: N/A

COMMISSION ACTION REQUESTED ON: March 8th

PURPOSE:

To request that the Board of Commissioners:

- a. To consider the approval of the Amended Resolution establishing the correction of the Qualifying Fees for the 2016 Elections for Camden County, Georgia

HISTORY:

1. During the regular meeting held on December 8, 2015 the Board approved the Resolution setting the Qualifying Fees for 2016 in Camden County.
2. Qualifying Fees are 3 percent of the minimum base salary specified in state law for each county based on the county's 2010 population.
3. When calculating the qualifying fee for the county officers and magistrates, the minimum base salary is not to be adjusted to reflect supplements, cost-of-living increases, or longevity increases.

FACTS & ISSUES:

1. It was brought to the attention of staff that the Qualifying fees included COLAs, as well as some included supplements.
2. A notice of correction was sent to the legal organ of the Corrected Qualifying Fees and the ad ran on Thursday, March 3rd.
3. Additionally, the Approval of the Resolution reflecting the corrected Qualifying Fees was drafted to be considered for approval on March 8th.
4. Staff has used social media, the website and posted notices of correction on the doors of the Government Services Complex and the Office of Probate Court.
5. Qualifying opens Monday, March 7th

OPTIONS:

1. Motion to approve the Amended Resolution establishing the correction of the Qualifying Fees for the 2016 Elections for Camden County, Georgia.

2. Motion to deny this item.
3. Motion to table this item.
4. Other action by the Board.

DEPARTMENT RECOMMENDED ACTION:

1. To be determined by the Board.

DEPARTMENT:

Prepared by:

Katie Bishop, County Clerk

IF APPLICABLE:

County Attorney Review:

Attorney John S. Myers

IF APPLICABLE:

Finance Review:

Mike Fender, Director

**RESOLUTION
OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS
ESTABLISHING THE CORRECTED QUALIFYING FEES FOR THE 2016
ELECTIONS FOR CAMDEN COUNTY, GEORGIA PURSUANT TO
O.C.G.A SECTION 21-2-131 AS AMENDED**

WHEREAS, the Camden County Board of Commissioners is the Governing Authority of Camden County, Georgia; and

WHEREAS, the Camden County Board of Commissioners is required by O.C.G.A. §21-2-131 to set and publish qualifying fees for Camden County elected offices by February 1 of any year in which a general primary, nonpartisan election, or general election is to be held; and

WHEREAS, the Camden County Board of Commissioners in compliance with O.C.G.A. §21-2-131 set and published qualifying fees for Camden County elected offices prior to February 1, 2016; and

WHEREAS, certain of said qualifying fees were incorrect due to a clerical error in calculation.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Camden County Board of Commissioners amends the prior Camden County Resolution approved December 8, 2015 with respect to the amounts of certain qualifying fees for 2016 and corrects the same as follows:

<u>ELECTED OFFICE:</u>	<u>YEARLY BASE SALARY/PAY:</u>	<u>3% OF SALARY/PAY QUALIFYING FEE:</u>
Board of Commissioners District 1	\$12,144.00	\$364.32
Board of Commissioners District 3	\$12,144.00	\$364.32
Board of Commissioners District 5	\$12,144.00	\$364.32
Board of Education District 1	\$3,600.00	\$108.00
Board of Education District 3	\$3,600.00	\$108.00
Board of Education District 5	\$3,600.00	\$108.00
Clerk of the Superior Court* O.C.G.A section 15-6-88 (a) amended	\$63,164.60	\$1,894.94

<u>ELECTED OFFICE:</u>	<u>YEARLY BASE SALARY/PAY:</u>	<u>3% OF SALARY/PAY QUALIFYING FEE:</u>
Office of the Sheriff* O.C.G.A section 15-16-20 (a) amended	\$75,674.90	\$2,270.25
Probate Judge* O.C.G.A section 15-9-63 (a) (1) amended	\$63,164.60	\$1,894.94
Tax Commissioner* O.C.G.A section 48-5-183 (b) (1) amended	\$63,164.60	\$1,894.94
Chief Magistrate* O.C.G.A section 15-10-23 (a) (2) amended	\$63,164.60	\$1,894.94
County Coroner	\$9,275.00	\$278.25
County Surveyor**	FEE SYSTEM	\$5.00

** These elected officials' qualifying fees are determined by the STATE BASED in respective Code Sections as amended for computation. Base salaries for fee purposes are based on the 2010 census; Camden County had an official census population of 50,513.*

***County Surveyor is based on a FEE SYSTEM for services rendered.*

BE IT FURTHER RESOLVED, that the publication of these amended and corrected fees is approved and/or ratified.

ADOPTED IN A LAWFUL ASSEMBLY BY MAJORITY VOTE OF THE CAMDEN COUNTY BOARD OF COMMISSIONERS AND SPREAD UPON THE OFFICIAL MINUTES.

SO RESOLVED this 8th day of March, 2016.



BY: _____
 JAMES H. STARLINE, CHAIRMAN
 CAMDEN COUNTY BOARD OF COMMISSIONERS

ATTEST: _____
 KATHRYN BISHOP, COUNTY CLERK

CAMDEN COUNTY, GEORGIA
NOTICE OF CORRECTION TO QUALIFYING FEES FOR 2016

<u>ELECTED OFFICE:</u>	<u>YEARLY BASE SALARY/PAY:</u>	<u>3% OF SALARY/PAY QUALIFYING FEE:</u>
Board of Commissioners District 1	\$12,144.00	\$364.32
Board of Commissioners District 3	\$12,144.00	\$364.32
Board of Commissioners District 5	\$12,144.00	\$364.32
Board of Education District 1	\$3,600.00	\$108.00
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**County Surveyor is based on a FEE SYSTEM for services rendered.

Board of County Commissioners March 2016 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
	March 1 Presidential Preference Primary Election	March 2	March 3 CJCC Meeting 9:00 AM Commissioner Chambers, Woodbine	March 4
March 7	March 8 Board of County Commissioners Regular Meeting 6:00 PM, Woodbine	March 9	March 10 Board of Assessor Meeting Government Services Complex, 6:00 PM Public Service Authority Regular Meeting Community Room, Wildcat Drive 5:30 PM	March 11
March 14	March 15	March 16	March 17	March 18 JDA Meeting 9:00 AM Center for Industry & Commerce Located at North Center, Kingsland
March 21	March 22 Board of County Commissioners Regular Meeting 6:00 PM, Woodbine	March 23	March 24 Board of Assessor Meeting Government Services Complex, 6:00 PM	March 25 County Offices will be closed in observance of Good Friday
March 28	March 29	March 30	March 31	

Board of County Commissioners April 2016 Calendar

Monday	Tuesday	Wednesday	Thursday	Friday
				April 1
April 4	April 5 Board of County Commissioners Regular Meeting 6:00 PM, Woodbine	April 6	April 7 Board of Assessor Meeting Government Services Complex, 6:00 PM	April 8
April 11	April 12	April 13	April 14	April 15 JDA Meeting 9:00 AM Center for Industry & Commerce Located at North Center, Kingsland
April 18	April 19 Board of County Commissioners Regular Meeting 6:00 PM, Woodbine	April 20	April 21 Board of Assessor Meeting Government Services Complex, 6:00 PM	April 22
April 25	April 26	April 27	April 28	April 29

*****There will not be a JDA Meeting held for the month of April. The next JDA Meeting will be held on May 20th. *****